SEPTEMBER 18, 2026
MAILOUT TO ALL CLUBS

DISCRIPTION	REPLY	DEADLINE
Zone Meetings and Sign Training		
Sign Order Form		
2027 Permit Prices		
Policy Updates		
Certificate of Insurance		
Contact Lists		

Trail Permits, Maps & Lottery Tickets
will be sent out in October.

CLUB MEMBER LISTS AVAILABLE UPON REQUEST.

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Le 18 SEPTEMBRE, 2026
CORRESPONDANCE AUX CLUBS

DISCRIPTION	RÉPONSE	DATE LIMITE
Rencontres de Zones et Formation sur la Signalisation		
Formulaire de commande de panneaux		
Prix des Permis pour 2076		
Mises à jours des politiques		
Certificat d'assurance		
Listes de personnes – ressources (contacts)		

Les permis de sentiers, les cartes et les
billets de loterie seront envoyés en octobre.

LISTES DE MEMBRES DU CLUB DISPONIBLES SUR DEMANDE.

Snowmobile - Motoneige NB
109, rue Regent Street, Unit/Unité 2
Woodstock, NB E7M 2N6
Tel: 506.325.2625
Fax: 506.325.2627
E: info@snowmobilenb.com
www.snowmobilenb.com

September, 2026

Zone Meetings / Sign Training Schedule – Autumn 2026

The SMNB will be combining the Zone Meetings and Sign Training into ONE meeting per Zone this Fall.

All Clubs should have at least two designated representatives per Club attending (see Policy CLB-001). It is imperative all Clubs are represented, for them to benefit.

Dates and locations are as follows:

Zone	Date	Location	Time
1	Thursday, Oct. 1	Quality Inn, Edmundston	7:00 – 9:00 PM
2	Thursday, Oct. 8	Quality Inn, Campbellton	7:00 – 9:00 PM
3	Monday, Sept. 28	Atlantic Host, Bathurst	7:00 – 9:00 PM
4	Thursday, Oct. 15	Best Western, Woodstock	7:00 – 9:00 PM
5	Wednesday, Oct. 7	Travelodge, Miramichi	7:00 – 9:00 PM
6	Monday, Oct. 5	Day's Inn, Moncton	7:00 – 9:00 PM
4 & 7	Wednesday, Oct. 14	Ramada, Fredericton	7:00 – 9:00 PM
8	Tuesday, Oct. 6	Goshen Clubhouse	7:00 – 9:00 PM

EXCLUSIVE PARTNER PARTENAIRE EXCLUSIF

CORPORATE PARTNERS FOR 2025-2026 ENTREPRISES PARTENAIRES 2025-2026

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To: **SMNB Member Clubs** May, 2026
Re: **Trail Permit Prices for 2026-2027**

At the Annual General Meeting in Fredericton on April 26, 2026, club delegates voted on and adopted the following price structure for Trail Permits for the 2026-2027 season:

Permit Type		Price on or before Dec. 15/26		Price after Dec. 15/26
Seasonal		$250.00 before HST		$330.00 before HST
Dealer		$250.00 before HST		$330.00 before HST
Late Season		N/A		$250.00 before HST
Antique		$125.00 before HST		$125.00 before HST
Classic		$225.00 before HST		$275.00 before HST
Family 1 & 2		$250.00 each before HST		$330.00 each before HST
Family 3, 4, etc…		$175.00 each before HST		$175.00 each before HST
200 CC		$125.00 each before HST		$125.00 each before HST
Replacement		$40.00 – HST included		$40.00 – HST included
One-Day		$70.00 – HST included		$70.00 – HST included
Two-Day		$110.00 – HST included		$110.00 – HST included
Three-Day		$150.00 – HST included		$150.00 – HST included
Four-Day		$190.00 – HST included		$190.00 – HST included
Five-Day		$230.00 – HST included		$230.00 – HST included
Six-Day		$270.00 – HST included		$270.00 – HST included
Seven-Day		$310.00 – HST included		$310.00 – HST included
Tourism Weekend Permit		$50.00 – HST included		$50.00 – HST included

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September, 2026

To: **SMNB Member Clubs**

Re: **Dept. of Energy and Resource Development**
Crown Land Licensee Meetings

Dates and locations are as follows:

ERD Region	Date	Location	Time
1	Tuesday, Nov. 17	Bathurst ERD Office	6:00 – 8:00 PM
2	Tuesday, Nov. 17	Miramichi	1:00 – 3:00 PM
3	Monday, Nov. 16	Fredericton	1:00 – 3:00 PM
3	Monday, Nov. 16	Goshen Clubhouse	6:00 – 8:00 PM
4	Thursday, Nov. 19	Florenceville	11:00 AM – 1:00 PM
4	Wednesday, Nov. 18	Edmundston	6:00 – 8:30 PM
1/4	Wednesday, Nov. 18	St. Quentin ERD Office	1:00 – 2:30 PM

Kyle Good - Trail Manager
Snowmobile-Motoneige NB

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September, 2026

To: SMNB Member Clubs
Re: SMNB Policy Updates

Dear Club,
Attached please find the following updates to your copy of the SMNB Policy Statements. These policies were voted on and accepted by the SMNB Board of Directors and are effective immediately.

1) ADM-005 LOTTERY
2) CLB-005 WORK ALONE POLICY

If you have any questions regarding these policies, please contact your Zone Director or the office.

Septembre, 2026

Aux : Clubs membres de la SMNB
Objet : Mises à jours des politiques de la SMNB

Cher club,

Veuillez trouver, ci-jointes, les mises à jour suivantes à votre copie des Énoncés de politiques de la SMNB. Ces politiques furent votées et adoptées par le Bureau de direction et elles entrent en vigueur immédiatement.

1) ADM-005 LOTERIE
2) CLB-005 POLITIQUE RELATIVE AU TRAVAIL EN SOLITAIRE

Si vous avez des questions concernant ces politiques, veuillez contacter votre directeur de zone ou le bureau.

EXCLUSIVE PARTNER PARTENAIRE EXCLUSIF

CORPORATE PARTNERS FOR 2025-2026 ENTREPRISES PARTENAIRES 2025-2026

NB FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENTS

ADM-005	LOTTERY

I. GENERAL

As a means of raising funds for both the Federation and its member clubs, the Federation shall annually conduct a lottery. The purpose of this policy is to establish the procedures under which this lottery is conducted.

II. PRIZES

The Executive Director or their designate, in conjunction with the Board of Directors shall establish the list of prizes. Manufacturers shall be contacted regarding donations of snowmobiles and merchandise. Cash prizes may be derived from the pool of lottery income.

III. DATE OF THE DRAW

The date of the draw for prizes shall be made at the discretion of the Board of Directors.

IV. LOTTERY LICENSE AND PRINTING OF TICKETS

Once the prize list has been established, the Executive Director or their designate shall apply to the Province for a lottery license before tickets are printed.

V. PRICING

Clubs will purchase lottery tickets at $10.00 each. Credits will be applied after the lottery draw date. Credits will be as follows.

1-800 tickets sold	**$7.00 credit per sold ticket returned.**
801 and over tickets sold	**$8.00 credit per sold ticket returned.**
Unsold tickets	**$10.00 credit per unsold ticket.**

VI. MINIMUM SALES REQUIREMENTS

All member clubs must sell a minimum of 50 lottery tickets each snowmobile season. No club shall purchase lottery tickets on behalf of the club's name.

VII. RETURN OF TICKETS

Clubs are required to return all sold tickets to the Federation office no later than **twenty (20) days before the draw date**. Lottery tickets sent back after the return date will incur a penalty against the club's Payouts.

VIII. ANNOUNCEMENT OF WINNERS

Snowmobile-Motoneige NB shall draw all prizes at a "Live Draw" on the SMNB Facebook page on the day of the AGM, with all winners being posted on SMNB Social Media pages the following day.

IX. PRIZE FOR TOP SALES

A) The club which sells the most lotto tickets will be awarded a prize valued at $1000.00.
B) The **individual** that sells the winning ticket for the Grand Prize shall receive a pair of snowmobile gloves.

X. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

NB FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENTS

CLB-005	WORK ALONE POLICY

I. PURPOSE

The purpose of this policy is to protect the safety of Snowmobile-Motoneige NB staff and volunteers who conduct trail inspection, grooming coordination, maintenance, and other field activities alone in remote and winter environments. This policy establishes procedures to minimize risks and ensure timely emergency response.

II. SCOPE

This policy applies to all Snowmobile-Motoneige NB:

- Staff and club volunteers;
- Individuals operating in remote trail systems;
- Workers performing duties outside normal hours or in isolated locations.

III. DEFINITION OF WORKING ALONE

Working alone includes any situation where an individual:

- Is on trails or in wooded/remote areas without another person nearby;
- Is beyond immediate assistance (e.g., no quick access to help);
- May have limited or no cell coverage;
- Cannot be directly observed or supervised.

IV. KEY RISKS IN SNOWMOBILE-MOTONEIGE NB OPERATIONS

Working alone in Snowmobile-Motoneige NB environments includes heightened risks such as:

- Extreme cold, frostbite, and hypothermia;
- Snowmobile accidents or mechanical breakdowns;
- Remote terrain, poor visibility, and changing weather conditions;
- Wildlife encounters;
- Limited communication in backcountry areas;
- Ice crossings and unstable terrain;
- Fatigue during long-distance trail travel.

CLB-005	WORK ALONE POLICY cont.

V. RESPONSIBILITIES

1. SNOWMOBILE-MOTONEIGE NB (ORGANIZATION)

Snowmobile-Motoneige NB will:

- Identify high-risk solo activities and restrict them where necessary;
- Ensure trail workers have proper equipment and training;
- Provide communication tools or approved alternatives;
- Establish emergency response protocols for remote incidents;
- Promote a "buddy system" where practical.

2. MEMBER CLUB

Member Club will:

- Approve all lone field work in advance;
- Ensure workers file a **Trip Plan** before departure with Trail Coordinator or President;
- Maintain a check-in and escalation system;
- Monitor weather and trail conditions;
- Suspend work when risks are too high.

3. WORKERS / VOLUNTEERS

Individuals working alone must:

- Follow this policy and all safety requirements;
- Submit a trip plan before departure with Trail Coordinator or President;
- Carry mandatory safety gear;
- Monitor weather conditions;
- Check in as scheduled;
- Stop work if conditions become unsafe.

VI. MANDATORY TRIP PLANNING

Before working alone, individuals must file a **Trip Plan** including:

- Planned route and trail sections;
- Expected departure and return times;
- Purpose of travel/work;
- Equipment being carried;
- Emergency contact person;
- Check-in schedule.

CLB-005	WORK ALONE POLICY cont.

VII. COMMUNICATION REQUIREMENTS

Due to limited coverage in remote areas:

- Workers must carry at least one reliable communication device:
  - Cell phone (if coverage exists), AND/OR
  - Satellite phone, GPS messenger, or radio (preferred in remote zones)
- Pre-arranged check-in times are required (e.g., start, mid-point, end)
- If a check-in is missed:
  - Attempt contact immediately;
  - Escalate to Member Club President ;
  - Initiate emergency response if unresolved.

VIII. REQUIRED SAFETY EQUIPMENT

All lone workers must carry, at minimum:

PERSONAL SAFETY GEAR

- Proper winter clothing (layered, insulated);
- Helmet and protective gear (if snowmobiling);
- High-visibility clothing.

EMERGENCY KIT

- First aid kit;
- Fire-starting materials;
- Emergency blanket or bivy;
- Whistle;
- Flashlight/headlamp;
- Extra food and water.

FIELD EQUIPMENT:

SNOWMOBILE

- Fully fueled and maintained snowmobile;
- Spare drive belt and tool kit;
- GPS device or trail map;
- Tow rope.

VIII. REQUIRED SAFETY EQUIPMENT cont.

GROOMER

- Log Book
- GPS Device
- Paper Trail map
- Chainsaw
- Pylons
- Flashlight
- Ratchet Straps
- Chainsaw Pants
- Helmet with hearing protection

IX. SAFE WORK PRACTICES

1. TRAVEL SAFETY

- Avoid travelling alone at night unless necessary;
- Reduce speed based on trail conditions;
- Stay on designated trails;
- Avoid crossing unsafe ice;
- Regularly assess weather conditions.

2. MECHANICAL READINESS

- Perform pre-trip equipment checks;
- Do not travel if equipment is unreliable;
- Turn back if breakdown risk increases.

3. WEATHER MONITORING

- Check forecasts before departure;
- Do not travel during extreme weather warnings;
- Abort trip if weather deteriorates.

X. HIGH-RISK ACTIVITIES (RESTRICTIONS)

The following should **not be done alone whenever possible**:

- Major trail clearing (chainsaws, heavy equipment);
- Ice measurement or lake staking;
- Work during storms or extreme cold alerts;
- Travel in unfamiliar or rarely used trail sections.

CLB-005	WORK ALONE POLICY cont.

XI. EMERGENCY PROCEDURES

1. IN CASE OF EMERGENCY

- Call 911 or emergency services if accessible;
- Use satellite/GPS emergency signal if available;
- Stay with your snowmobile / groomer unless unsafe to do so;
- Shelter in place and conserve energy/heat.

2. FAILURE TO CHECK-IN PROTOCOL

If a worker misses a check-in:

1. Attempt direct contact;
2. Contact emergency person listed in trip plan;
3. Notify supervisor/club coordinator;
4. Initiate search procedures if necessary.

XII. INCIDENT REPORTING

All incidents and near misses must be reported:

- As soon as possible after return;
- To Snowmobile-Motoneige NB if Staff related, if non-staff related, to the member Club reporting process;
- To assist in improving trail safety practices.

XIII. POLICY REVIEW

This policy will be reviewed annually before the snowmobile season or after any serious incident.

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September, 2026

To: SMNB Member Clubs
Re: Commercial General Liability Policy
Certificate of Insurance

Enclosed with this memo is our most current Certificate of Insurance, which outlines the coverage of our Commercial General Liability policy. Please retain this copy as your **Master Copy** and destroy all previous historical copies.

You should use this Certificate of Insurance as you approach all your private and public landowners for permission to use their land. It should be used in conjunction with our Land Use Agreement forms.

Any questions regarding Certificates of Insurance may be directed to your Zone Director or the office.

septembre, 2026

AUX : Clubs membres de la SMNB
Objet: Police d'assurance commerciale responsabilité générale
Certificat d'assurance

Veuillez trouver, ci-inclu avec le présent message, notre plus récent Certificat d'assurance qui contient les détails de notre police d'assurance commerciale responsabilité générale. Nous vous prions de conserver cette copie en tant que votre exemplaire de référence **(Copie maîtresse)** et de détruire toutes les autres anciennes copies précédentes.

Vous devriez utiliser ce Certificat d'assurance quand vous allez contacter les propriétaires de terres (soit privés ou public) pour obtenir la permission d'utiliser leur terres. Cette police devrait être utilisée conjointement avec nos formulaires d'Ententes d'utilisation des terres.

Si vous avez des questions ou désirez plus de renseignements concernant les certificats d'assurance, communiquez avec votre Directeur de zone ou avec l'office.

EXCLUSIVE PARTNER PARTENAIRE EXCLUSIF

CORPORATE PARTNERS FOR 2025-2026 ENTREPRISES PARTENAIRES 2025-2026

CSIO

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS	2. INSURED'S FULL NAME AND MAILING ADDRESS
To Whom it May Concern	NB Fed of Snowmobile Clubs Inc
	109 Regent St. Unit 2
POSTAL CODE	Woodstock NB POSTAL CODE E7M 2N6

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)

Provincial Sport Organization - Snowmobile Clubs

See Attached...

4. COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise) COVERAGE	DED.	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE OR ☒ OCCURRENCE ☒ PRODUCTS AND / OR COMPLETED OPERATIONS ☐ EMPLOYER'S LIABILITY ☒ CROSS LIABILITY ☐ WAIVER OF SUBROGATION ☒ TENANTS LEGAL LIABILITY ☐ POLLUTION LIABILITY EXTENSION ☐ ☐	Certain Underwriters at Lloyd's of London CAS976851-02	2026/06/30	2027/06/30	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE		2,000,000
				- EACH OCCURRENCE	10,000	1,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE		1,000,000
				☐ PERSONAL INJURY LIABILITY OR ☒ PERSONAL AND ADVERTISING INJURY LIABILITY		1,000,000
				MEDICAL PAYMENTS		2,500
				TENANTS LEGAL LIABILITY	10,000	250,000
				POLLUTION LIABILITY EXTENSION		
☒ NON-OWNED AUTOMOBILES ☐ HIRED AUTOMOBILES	Certain Underwriters at Lloyd's of London CAS976851-02	2026/06/30	2027/06/30	NON-OWNED AUTOMOBILES		1,000,000
				HIRED AUTOMOBILES		
AUTOMOBILE LIABILITY ☐ DESCRIBED AUTOMOBILES ☐ ALL OWNED AUTOMOBILES ☐ LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE				BODILY INJURY AND PROPERTY DAMAGE COMBINED		
				BODILY INJURY (PER PERSON)		
				BODILY INJURY (PER ACCIDENT)		
				PROPERTY DAMAGE		
EXCESS LIABILITY ☒ UMBRELLA FORM ☐	Certain Underwriters at Lloyd's of London CAS976491-02	2026/06/30	2027/06/30	EACH OCCURRENCE	10,000	4,000,000
				AGGREGATE		4,000,000
OTHER LIABILITY (SPECIFY) ☐						
☐						
☐						
☐						

5. CANCELLATION

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS	7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (Commercial General Liability- but only with respect to the operations of the Named Insured)
Arthur J. Gallagher Canada Limited	
401 Bishop Drive	
Fredericton NB POSTAL CODE E3C 2M6	
BROKER CLIENT ID: NBFEDOF-01	
CERTIFICATE NUMBER: 555591257	POSTAL CODE

8. CERTIFICATE AUTHORIZATION

ISSUER Arthur J. Gallagher Canada Limited	CONTACT NUMBER(S)
DAMAGE INSURANCE BROKER N/A	TYPE Phone NO. 506-459-3000 TYPE NO.
AUTHORIZED REPRESENTATIVE Reece Cain	TYPE Fax NO. 506-458-2068 TYPE NO.
SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE 2026/08/24 EMAIL ADDRESS Bob_Porter@ajg.com

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SMNB DIRECTORS 2026-2027

SMNB President
Andre Yoston
875 Nepisiguit Falls Rd.
Nepisiguit Falls, NB E2A 6W7
Tel 902-969-7361
Email: president@snowmobilenb.com

Director, Zone 1
Bob Healey
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Edmundston, NB E7B 1E9
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Director, Zone 2 / SMNB Treasurer
Kevin Savoy
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Director, Zone 3
René Benoit
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Director, Zone 4
Zarla Gorton
Maxwell, NB
Tel 506-425-0391
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September, 2026

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CORPORATE PARTNERS FOR 2025-2026

ENTREPRISES PARTENAIRES 2025-2026

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SMNB DIRECTORS 2026-2027 cont.

Director, Zone 5 Donald Basque 2613 Rough Waters Rd. Rough Waters, NB E2A 6E3 Tel : 506-549-2005 Email: dontech@rogers.com		**Director, Zone 6** André Melanson 52 Red Oak Dr. Irishtown, NB E1H 2K3 Tel 506-871-1634 Email: IrishtownPH@outlook.com
Director, Zone 7 Rick Sullivan 5 Kendra Crt. Grand Bay-Westfield, NB, E5K 2T7 Tel 506-738-2722 Email: RickSullivan600@gmail.com		**Director, Zone 8** **SMNB Vice President** Kevin Williams 155 School St. Alma, NB E4H 1L1 Tel 506-852-6715 Email: kevwilliams24@icloud.com
SMNB Secretary Linda Mann 1880 Rte. 109 Arthurette, NB, E7H 4B8 Tel 506-760-0346 Email : ldmrt@yahoo.ca		

September, 2026

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CORPORATE PARTNERS FOR 2025-2026

ENTREPRISES PARTENAIRES 2025-2026

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SMNB
Committee Contacts
2026-2027

Officers

Andre Yoston – President
Kevin Williams – Vice President
Kevin Savoy – Treasurer
Linda Mann – Secretary

Committees

By-Laws & Policy Committee Chairs – Kevin Savoy & Rick Sullivan
Fund Raising Committee Chair – Don Basque & Bob Healey
Trail Committee Chairs – Rene Benoit & Kevin Savoy
Nominating Committee Chairs – Linda Mann & Andre Melanson
Human Resources Committee Chairs– Zarla Gorton
Awards (Honourary Members) Chairs– Linda Mann & Andre Melanson

As of September, 2026

EXCLUSIVE PARTNER PARTENAIRE EXCLUSIF

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ENTREPRISES PARTENAIRES 2025-2026

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SNOWMOBILE ~ MOTONEIGE NEW BRUNSWICK

MAILING & SHIPPING ADDRESS:
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FAX NUMBER: 506-325-2627
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WEB SITE: www.snowmobilenb.com

PERSONNEL

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EXECUTIVE DIRECTOR (506-447-1258)

JANICE BRAGDON (Janice.Bragdon@snowmobilenb.com)
OFFICE MANAGER (506-325-1262)

KYLE GOOD (Kyle.Good@snowmobilenb.com)
TRAIL MANAGER (506-292-1185)

LISA MACDOUGALL (Marketing@snowmobilenb.com)
COMMUNICATIONS ADMINISTRATOR (506-325-2625 ext. 0)

As of September, 2026

EXCLUSIVE PARTNER PARTENAIRE EXCLUSIF

CORPORATE PARTNERS FOR 2025-2026 ENTREPRISES PARTENAIRES 2025-2026