

MARCH 20, 2026
MAILOUT TO ALL CLUBS

DESCRIPTION	REPLY	DEADLINE
Award Nominations	YES	April 1, 2026
Club Survey Schedule		
Trail Permit Returns	YES	April 30, 2026
Club Survey Questionnaire	YES	May 31, 2026
Club Directors list	YES	May 31, 2026
Financial Report	YES	May 31, 2026
Club Agreement	YES	May 31, 2026

THERE WILL BE NO ZONE MEETINGS
THIS SPRING

20 MARS, 2026
CORRESPONDANCE AUX CLUBS

DISCRIPTION	RÉPONSE	DATE LIMITE
Prix de la SMNB	OUI	1 avril, 2026
Horaire des Sondages Annuels		
Retours des permis de sentier	OUI	30 avril, 2026
Questionnaire des Sondages annuelles avec les clubs	OUI	31 mai, 2026
Liste des directeurs du club	OUI	31 mai, 2026
Retour des Rapports Financiers	OUI	31 mai, 2026
Entente Annuelle de Club	OUI	31 mai, 2026

IL N'Y AURA PAS DE RÉUNIONS DE
ZONE CE PRINTEMPS

**Nominations for the SMNB Annual Awards
For the Annual General Meeting April 26
DEADLINE – APRIL 1, 2026**

Award Chosen: (Circle One)

1. **Howard Doucet Memorial Snowmobiler Volunteer of the Year** – awarded in recognition of outstanding dedication to the sport of snowmobiling.
2. **Groomer Operator of the Year** – awarded for their outstanding loyalty and dedication to the sport of snowmobiling .
3. **Snowmobile Dealer of the Year** – awarded in recognition of their outstanding contribution to the sport of snowmobiling.

Name of Nominee:

1. _____

Contact Information of Nominee:

1. Phone: _____
2. E-mail: _____
3. Other: _____

Home Club of SMNB:

1. Club Name: _____
2. Club Number #: _____

Started Snowmobiling:

- Year: _____
First Snowmobile: _____
Current Snowmobile: _____

Started Volunteering?

- Year: _____
Number of Years: _____

Positions held in Club:

- _____
- _____

Other Awards or Recognition:

- _____
- _____

Why do you recommend this Volunteer?

- _____

CLUB SURVEY SCHEDULE
HORAIRES DES SONDAGES ANNUELS

Thursday, April 16, 2026
 jeudi, 16 avril, 2026
 Quality Inn, Edmundston

CLUB #	CLUB NAME	ZONE #	TIMES
44	Du Nord	1	10:00-11:00 AM
42	Twin Rivers	1	11:00-12:00 PM
31	Mad Vic	1	1:00-2:00 PM
29	ASNO	1	2:00-3:00 PM
76	Riviere Verte	1	3:00-4:00 PM
39	Victoria County	1	4:00-5:00 PM

Wednesday, April 15, 2026
 mercredi, 15 avril, 2026
 Restigouche Timber Trails Clubhouse (Ste. Maure)

CLUB #	CLUB NAME	ZONE #	TIMES
12	Restigouche Snowmobile Club	2	1:00-2:00 PM
78	Restigouche Timber Trails	2	2:00-3:00 PM
69	Supervillage Trail Blazers	2	3:00-4:00 PM

Wednesday, April 22, 2026
 mercredi, 22 avril, 2026
 TBD

CLUB #	CLUB NAME	ZONE #	TIMES
41	Kedgwick	2	9:00 AM
33	St. Quentin	2	10:00 AM

CLUB SURVEY SCHEDULE
HORAIRES DES SONDAGES ANNUELS

Monday, April 20, 2026

lundi, 20 avril, 2026

Kyle will call

CLUB #	CLUB NAME	ZONE #	TIMES
75	Peninsule Acadienne	3	Will Call
9	Nord-Est	3	Will Call
4	Chaleur	3	Will Call
1	Nepisiguit	5	Will Call

Tuesday, April 7, 2026

mardi, 7 avril, 2026

SMNB Office, Woodstock

CLUB #	CLUB NAME	ZONE #	TIMES
10	Nackawic	4	8:30-9:30 AM
55	Aberdeen	4	9:30-10:30 AM
72	C.F.M.	4	10:30-11:30 AM
62	Mountain View	4	11:30-12:30 PM
3	Carleton Borderview	4	1:30-2:30 PM
47	Northern Lights	4	2:30-3:30 PM
23	Woodstock	4	3:30-4:30 PM

Thursday, April 9, 2026

jeudi, 9 avril, 2026

Ramada, Fredericton

CLUB #	CLUB NAME	ZONE #	TIMES
73	Southwest	7	8:00-9:00 AM
59	Keswick River	4	9:00-10:00 AM
49	Millville Snowhawks	4	10:00-11:00 AM
5	Fredericton	7	11:00-12:00 PM

CLUB SURVEY SCHEDULE
HORAIRES DES SONDAGES ANNUELS

Wednesday, April 8, 2026
mercredi, 8 avril, 2026
Ramada, Fredericton

CLUB #	CLUB NAME	ZONE #	TIMES
50	Nashwaak Valley	7	8:00-9:00 AM
67	St. Croix Ridge Runners	7	9:00-10:00 AM
11	Oromocto River Valley	7	10:00-11:00 AM
70	Grand Lake Snow Cruisers	7	11:00-12:00 PM
71	Caribou	7	12:00-1:00 PM
74	Charlotte County	7	1:00-2:00 PM

Tuesday, April 21, 2026
mardi, 21 avril, 2026
JT All Season Motor Sports, Miramichi

CLUB #	CLUB NAME	ZONE #	TIMES
7	Miramichi Valley	5	9:00-10:00 AM
8	Neguac	5	10:00-11:00 AM
68	Baie St. Anne	5	11:00-12:00 PM
22	Miramichi Snow-Goers	5	1:00-2:00 PM
14	Rogersville	5	2:00-3:00 PM

CLUB SURVEY SCHEDULE
HORAIRES DES SONDAGES ANNUELS

Monday, April 13, 2026
 lundi, 13 avril, 2026
 Goshen Clubhouse

CLUB #	CLUB NAME	ZONE #	TIMES
66	Millstream	8	2:00-3:00 PM
30	Fundy	8	3:00-4:00 PM
28	Goshen	8	4:00-5:00 PM

Tuesday, April 14, 2026
 mardi, 14 avril, 2026
 Caledonia Truck & Trailer Repair
 43 Somers Dr. Moncton (Exit 459B)

CLUB #	CLUB NAME	ZONE #	TIMES
19	Safari 2000	6	8:00-9:00 AM
15	Moncton - St. Antoine	6	9:00-10:00 AM
77	Cap-Pele	6	10:00-11:00 AM
53	Sackville Snow Drifters	6	11:00-12:00 PM
63	Memramcook	6	12:00-1:00 PM
20	SENBSA	8	1:00-2:00 PM

Monday, April 13, 2026
 lundi, 13 avril, 2026
 Kyle will call

CLUB #	CLUB NAME	ZONE #	TIMES
26	Ours Polaires	6	Will Call
35	Rexton	6	Will Call
45	Bouctouche - Ste. Marie	6	Will Call

2025-2026 PERMIT RETURN FORM

DEADLINE APRIL 30, 2026

Club # _____ Club Name _____

Permits received:

Date received	Seasonal	Daily	Replacement
Totals			

Permits returned

	Date returned	Seasonal	Daily	Replacement
Sold				
Unsold				
Totals				

SMNB Annual Club Survey - April 2026

Club Name: _____ Club #: _____

Day/Date of Survey: _____/2026

Survey completed by, Name/Title: _____

Club's Trail Mapping Questions:

1. Is there an individual in your club responsible for the accuracy of your club's trails and their assigned route numbers (signage) aligning with Snowmobile NB's published Trail Maps?
(Circle) **Yes/No** **If yes, Name :** _____ **Phone:** _____

2. Are you aware that you can create an account within the **GoSnowmobiling NB** android/iPhone app that can be shared with friends to see your/their location on the trail?
Circle) **Yes/No** _____

3. In looking at the interactive trail map, please verify where tourists can unload and park truck(s)/trailer(s) to ride.
Identify locations: indicate on map with T.M.

4. Are all accommodation, food, fuel, shelters, and parking locations correct on the interactive trail map.
Circle) **Yes/No** _____
If no, please identify locations on map with T.M.

5. Are all rescue sleigh locations correct on the interactive trail map.
Circle) **Yes/No** _____
If no, please identify locations on map with T.M.

6. Do you have any joint use trails with your local ATV club?
If yes, please discuss the locations on map with T.M.

7. Does your club have any trail(s) that do not appear on Snowmobile NB mapping? (Interactive, app, paper)?
Circle) **Yes/No** _____

Club's Trail Signage Questions:

1. Is your club aware that the **Managed Trail** sign must be posted for Off Road Vehicle Enforcement (ORVE) to enforce the ORV act?
(Circle) **Yes/No** _____
2. Does your club have any PSS's that need replaced (summer 2026)?
(Circle) **Yes/No (If yes, list intersection number only)** _____

3. Is your club aware that you **can't add trails without** authorization by your SMNB provincial board of directors first?
(Circle) **Yes/No** _____
4. Is your club aware that agreements for joint use trail applications (future, if any) must be authorized through both QUAD NB and SMNB board of directors first?
(Circle) **Yes/No** _____
5. What intersection(s) would you like to have a "You are Here" sign (24x32") placed?
List Intersection Numbers with TM, _____

6. Is your club aware you may be responsible for a percentage of the insurance deductible and settlements against Snowmobile NB as it relates to liability around your trail system (Grooming/Signage placement)?
(Circle) **Yes/No** _____

Club's Trail Grooming Questions:

1. Does your club have a representative to watch your groomer GPS online on the AtlasTrax Website?
(Circle) **Yes/No** _____
2. **Do you have the Atlastrax URL website link for your groomer's GPS unit?**
Circle) **Yes/No** _____
3. Does your club know how to run a report in Atlastrax to obtain hours for your groomer(s)?
(Circle) **Yes/No** _____

4. Is your club's GPS mounted _____ of the groomer?
- Inside the cab
 - On top of the cab
 - On the Drag itself (ask TM why)
5. Does your club shut off the GPS while performing duties other than grooming? (ex: brush cutting before there is adequate snow to groom)
(Circle) **Yes/No** _____
6. Are you aware that if your groomer has been purchased under a Snowmobile NB Groomer M.O.U., you must receive the Snowmobile NB board of directors' written approval to sell or trade your grooming equipment?
(Circle) **Yes/No** _____
7. Does your club understand that if your groomer has a breakdown affecting policy TRL-004, your first call of notification must be to your zone director and second the Snowmobile NB, Trail Manager?
(Circle) **Yes/No** _____
8. Does your club pay wages to your groomer operator(s)?
(Circle) **Yes/No** _____
9. How many hours did your club groom this season 2025-26? _____
(Circle) **Yes/No** _____
10. Does your club have an adequate communication system with groomer operator(s) when in the field? (Circle all that apply)
- Sat Phone
 - Starlink
 - SPOT
 - Other:? _____
11. Does your club perform groomer orientation each year for your operator(s)?
(Circle) **Yes/No** _____
12. Do your groomer(s) each have a list of important contact numbers in case of an emergency?
(Circle) **Yes/No** _____

Administration – 2026/27

1. Is the club aware that there is a "club documents" page on the website (www.snowmobilenb.com) where you can access mailouts, policies, bylaws, sign order forms, land use agreements, etc?
(Circle) **Yes/No** _____

- 2. Does your club require any landowner consent forms (available online under club area)?
How many? _____
- 3. Have you seen our social media reels and updates?
Do you agree with our direction circle **yes / no**.
If **yes**, would you like to _____?
 - a. See more of them
 - b. See less of them
 - c. See the same amount/style as last season?
- 4. How many actual volunteers (Signage-Grooming tasks) does your club operate with?
TM can explain further the reason for the question.

- 5. Would your club support a _____ \$ increase to the CLASSIC Permit?
 - a. 25\$
 - b. 50\$
 - c. Make same Price as seasonal permit
- 6. Would your club like to receive Mailouts and other correspondence by : (Circle one)
 - a) Canada Post?
 - b) Email ?

Provincial Maps-2026/27

1. How many Provincial Paper Maps do you require? # _____

Comments if any, _____

Trail Permits -2026/27

Note: Clubs will only require season permits for non-residents. N.B. residents are not permitted to buy seasonal or regular permits from clubs.

These are your orders for 2026-2027:

- 1. How many Seasonal trail permits do you require?
(For sale to **Non-Residents ONLY**) # _____
- 2. How many Daily permits do you require?
(Now available online also.) # _____
- 3. How many Replacement permits do you require? # _____
- 4. Does your club want to get the yellow copies of the permit forms sent to you throughout the year? (Circle) **Yes/No**

Lottery – 2026/27

1. How many lottery tickets do you require? (min 50) # _____
 (Note: Clubs are not allowed to purchase)

Policy/Administrative Requirements

Operating Policies – Documents Required by May 31st, 2026 to Snowmobile NB Office

PLEASE BRING THESE DOCUMENTS WITH YOU TO YOUR CLUB SURVEY (Please Attach)

- 1. Provide your club’s annual Financial Report / May 31st 2026**
- 2. Provide your club’s annual Club Agreement Form / May 31st 2026**
- 3. Provide your club’s annual Director’s List / May 31st 2026**
- 4. Provide a copy of your Groomer Registration / May 31st 2026**
- 5. Provide a copy of your Groomer Insurance card / May 31st 2026**
- 6. Provide a copy of club’s Service NB “Annual Return” from corporate affairs / May 31st 2026**

NEW BRUNSWICK
COMPANIES ACT
FORM 35.1

ANNUAL RETURN FOR THE YEAR _____
(Companies Act, R.S.N.B. 1973, c. C-13, s. 126)

Club Contact Information -2026/27

1. Club President Primary contact:

President name : _____

Phone # _____

Email Address _____

Street : _____

City : _____ Postal Code _____

COURIER ADDRESS:

Name: _____

Street: _____

City: _____

Postal Code: _____ Telephone : _____

ALTERNATIVE CONTACT

Please provide the SMNB a second designated primary point of contact for your club.

Contact: _____

Phone # _____

Email Address: _____

Street Address: _____

City: _____ Postal Code: _____

- 2. Provide the name and address of the individual in your club who is to receive all Federation invoices and statements in 2026-2027.

Name: _____

Address: _____

Phone: _____ E-Mail : _____

Questions/Comments/Concerns

Club President's Name: _____

Club President's Signature: _____

Date: _____/2026

Deadline: May 31, 2026

2026-2027 Club Director List

Club # _____ Club Name _____

As a requirement of the SMNB Directors and Officers Liability Insurance Policy, the office needs to keep a current list of the member club Directors. When the club holds elections, please provide the office with the updated information.

Position	Printed Name	Phone Number
President:		
Vice President :		
Secretary :		
Treasurer :		
Directors :		

Deadline May 31, 2026

Section 1: Regular Operations Statement of Revenue and Expenses

Club Name: _____ Club #: _____ Date: _____

A) Revenue (net HST)	Amount
<input type="checkbox"/> Payouts	
<input type="checkbox"/> May/25	\$
<input type="checkbox"/> June /25	\$
<input type="checkbox"/> October/25	\$
<input type="checkbox"/> November/25	\$
<input type="checkbox"/> December/25	\$
<input type="checkbox"/> February/26	\$
<input type="checkbox"/> Fund Raising	\$
<input type="checkbox"/> HST Input Tax Credits (HST returns where refunds claimed)	\$
<input type="checkbox"/> Other revenue (List):	\$
Total Revenue	\$

B) Expenditures (net HST)	Amount
Grooming:	
<input type="checkbox"/> Groomer Repairs and maintenance	\$
<input type="checkbox"/> Groomer Fuel	\$
<input type="checkbox"/> Groomer Insurance	\$
<input type="checkbox"/> Groomer Operator Labour	\$
<input type="checkbox"/> Other Grooming Expenses (list):	\$
Other Expenses:	
<input type="checkbox"/> Fund Raising	\$
<input type="checkbox"/> Building Repairs & Maintenance	\$
<input type="checkbox"/> Heat, Power, Phone	\$
<input type="checkbox"/> Insurance (other than groomer)	\$
<input type="checkbox"/> Office & Administration	\$
<input type="checkbox"/> Interest & Bank charges	\$
<input type="checkbox"/> Property Taxes	\$
<input type="checkbox"/> SMNB Expenses (insurance, club dues etc.)	\$
<input type="checkbox"/> Trail Maintenance & Development (such as bulldozing, brushing, bridge repairs.)	\$
<input type="checkbox"/> General Equipment Repairs & Maintenance (repairs to chain saws etc.)	\$
<input type="checkbox"/> Minor Asset Purchases (where price was less than \$1000, such as equipment - tools, saws, signs - other than signs purchased through the SMNB if reflected above).	\$
<input type="checkbox"/> Labour (other than grooming - please note nature of payments):	\$
<input type="checkbox"/> HST Payments (HST returns where payments made)	\$
<input type="checkbox"/> Other (list)	\$
Total Expenses	\$
Revenue Less Expenses	\$

Section 2: Club House Operations (as applicable)

A) Revenue

Amount

<input type="checkbox"/> Club House / Bar Sales	\$
<input type="checkbox"/> HST Input Tax Credits (HST returns where refunds claimed)	\$
<input type="checkbox"/> Other Revenue (List):	\$
Total Revenue	\$

B) Expenditures

Amount

<input type="checkbox"/> Supplies	\$
<input type="checkbox"/> Staff Wages	\$
<input type="checkbox"/> Building Repairs & Maintenance	\$
<input type="checkbox"/> Heat, Power, Phone	\$
<input type="checkbox"/> Building Insurance	\$
<input type="checkbox"/> Office & Administration	\$
<input type="checkbox"/> Interest & Bank Charges	\$
<input type="checkbox"/> Property Taxes	\$
<input type="checkbox"/> Equipment Repairs & Maintenance	\$
<input type="checkbox"/> Minor Equipment Purchases (where price was less than \$1000).	\$
<input type="checkbox"/> HST Payments (HST returns where payments made)	\$
<input type="checkbox"/> Other (list):	\$
Total Expenses	\$
Revenue Less Expenses	\$

Section 3: Unusual One Time Major Expenses: (Please list and explain any unusual one time major expenses included in either of the above statements):

Section 4: Supplementary Information:

A) GOVERNMENT FUNDING (Please note the name of program & amount of funding provided by government programs for each of the following during the past year). **Please also indicate** if related amounts (revenue / expenses) are reflected within the above statements):

Trail bulldozing and or grading:

Bridge repair:

Wages for labor for brushing or trail maintenance:

Wages for groomer operators:

Grant funding and related expenses are included within the statements above:

Yes

No

B) CAPITAL PURCHASES (Note amounts over \$1,000 spent to build bridges / buildings, or purchase buildings, equipment, groomers etc. during the past year. Please identify the item and the **total purchase price** (including HST and before any government assistance). Please also indicate the amount of any government assistance received):

<u>Item</u>	<u>Total Purchase Price</u>	<u>Government Grant</u>
1.		
2.		
3.		
4.		

C) LOAN PAYMENTS (Please note for each outstanding loan the nature of the loan, the unpaid amount of the loan remaining, the interest rate, the yearly payment required, and date of the last payment):

<u>Loan Description</u>	<u>Unpaid Loan Amount</u>	<u>Interest Rate</u>	<u>Annual Payment</u>	<u>Date of Final Payment</u>
1.				
2.				
3.				
4.				

I hereby certify the above information to be complete and correct to the best of my knowledge.

President: _____ Date: _____

Treasurer: _____ Date: _____

ANNUAL SMNB / CLUB AGREEMENT

The New Brunswick Federation of Snowmobile Clubs, Inc.
July 1st, 2026 - June 30th, 2027
Deadline for Club President's Signature: May 31st, 2026

I. Documents/Operating Policies/Appendices/General By-Laws:

The 'documents' which form this Agreement are:

1. SMNB: Club Payouts/Annual Club Agreement Policy - #TRL-001
2. SMNB: Trail Permit Sales Policy - #TRL-002
3. SMNB: Trail Guidelines (Trail Grooming & Trail Signage) - #TRL-004
4. SMNB: Lost or Stolen Trail Permit Policy - #TRL-005
5. SMNB: Credit Policy - # ADM-001
6. SMNB: Financial Reporting Policy - #CLB-002
7. SMNB: Interactive Groomer Tracking Responsibilities - #TRL-006
8. SMNB: Club's Accident & Insurance Deductible Responsibilities -#ADM-009
9. SMNB General By-Laws
10. Clubs must identify to the Trail Manager Annually – Club Trail Boundaries

II. Terms and Conditions:

1. The following terms and conditions form the Annual SMNB / Club Agreement for the season designated on this document.
2. This Annual SMNB / Club Agreement must be signed in order to qualify for the Annual Club Payouts, as outlined under SMNB Policy Statement, #TRL-001.

III. Member Club's (President's) Responsibility:

1. We / I have read all the above 'documents' and agree to abide by them.
2. We / I understand that any one or all four (4) Annual Club Payments may be withheld for not abiding by any of the above 'documents', deadlines or terms and conditions.

_____ / _____ / _____ # of Club	_____ / _____ / _____ Zone of Club	_____ Name of Member Club
_____ Club President's Name Printed	_____ SMNB President's Name Printed	
_____ Club President's Signature	_____ SMNB President's Signature	
_____ Date	_____ Date	