

NBFSC Board of Director's Meeting Minutes
Saturday, September 11, 2021
SMNB Office, Woodstock

Board Members in Attendance: Dave Garland, Ronald Lanteigne, Greg Grant, Steve George, Mario Levasseur, Marc Hannan, Jim Connors, Brad Mann,
Absent Paul Robichaud.
Staff members present periodically as requested by board Kyle Good, Lisa MacDougall, Janice Bragdon.

Call to order Dave
- Use of Motion Pads
- Board Code of Conduct/ Confidentiality

Approval of Meeting Agenda
Marc moved to accept the board meeting agenda seconded by Ronald

1)Approval of last meetings (June 12th and June 13th) (Enclosure)
Marc moved to accept last minutes as enclosed Seconded by Brad.... Motion Carried.

2)Presidents Report
-New office working out very well. Larger space is allowing operations to go much smoother.
The physical move from old to new was challenging but worked well with the support of the team and assistance of Greg during the transition.
-Relations....Positive news to report with Government, Quad NB, and Irving. We currently have maintained good relations and we look forward to that continuing in a positive and productive manner.
-Currently, we are in a very good position related to government support. It remains strong offering positive work relations.

3)TREASURER'S REPORT (Enclosures)
3.1) Account Receivables, Current
3.2) Restricted Cash Summaries, Current
3.3) Permit Sales Final
3.4) 2020-2021 Year End Projection (Before Audited Statements) Updated
Greg reviewed summaries of the enclosures related to Treasurer's report.
Motioned by Greg that we internally restricted funds for \$20,000.00 for PSS Structures. This was seconded by Brad.
Greg motioned to accept the treasurers report as presented Seconded by Brad. Motion carried.

4) PERMANENT COMMITTEE REPORTS
4.1) By Laws &Policy Committee Ronald
All good at this time. Nothing to report.

4.2) Fundraising Committee (Enclosure) Mario

Mario provided lists of various sponsors and status related to being confirmed. This included twenty new sponsors. Payments have been coming in strong and as a result we are well positioned to collect balance.

4.3) Trail Committee Greg

Trail committee work ongoing. Additional details to be covered in the Trail Managers presentation.

4.4) Nominating Committee Mark

All good at this time.

4.5) Human Resources Committee

Staff have been doing well and the transition to the new office has been great for morale. No issues at this time.

4.6) Awards Committee (Not Permanent)

Discussion resulted in a takeaway to have Jim review with Janice various criteria related to qualifying for awards, is ongoing. There are three new award recipients, and all are aware.

4.7) Awards Wall of Fame BOD

It was discussed to have the Wall of Fame during the Nov. Board meeting. Lisa is to confirm final date with the Atlantic host.

The following is a list of the five new inductees

-Brad Mann....Past President/Current Director

-Raymond Lanteigne....Lanteigne Sport

-Ricard Dobson.....Nepisiguit Sports Lodge

-Alyre Marquis.....Serpentine Sports Lodge

-Richard Boyd.....Millstream Snowmobile Club, Maritime Drag Racing.

It was motioned by Ronald to accept winners seconded by Marc.....Motion Carried

5)TRAIL MANAGERS FILES

5.1) Trail Managers Report (Enclosure)

Kyle submitted a report that included Trail signage check schedule, Trail Mapping, Schedule for DNDED Licensee Consultation meetings, Provincial Trail Planning Committee, Trail counters Mount Carlton and Sign Training / Autumn Zone Meetings 2021 Schedule.

It was motioned by Ronald and seconded by Marc to grant Rogersville club and Miramichi club to add ten KM of trail allowing for the reassignment of local trail 589.

5.2) Youth Online Snowmobile Training.

Customization of the online course that properly portrayed the education requirements set forth by New Brunswick has been completed. The launch has been made and can be completed at the website SnowmobileCourse.com.

Kyle will receive results at the end of season and will review in order to report back to the board.

5.3) Draft Priority List Gap Analysis

Gap Analysis is ready to be introduced to the government partners which includes highlighted snow belts in the province supporting snow volumes and snowmobile

high traffic areas. Further, bridge opportunities listed to support priorities going forward. Overall, work is ongoing to establish where the results will take us.

5.4) TAC Trail Advisory Committee

Dave maintained the importance of being part of the Provincial Trail Committee. Currently there is no update as we wait for an update from the committee related to next steps.

5.5) Christmas Mountains Trail Network (Enclosure)

Kyle maintained that grooming operations are established unchanged.

Groomer operators are in place and will remain the same going forward. Trail maintenance to continue to go forward includes signing.

There is one pending change related to Prancer Trail being rerouted to avoid Culvert removal location. Kyle will visit the area and map out a plan and report findings and final solution.

Finally, it was submitted to accept Memorandum of understanding (MOU) between Department of Tourism, Heritage and Culture who will have administration and control of Mount Carleton Provincial Park, Counties of Restigouche and Northumberland and Province of New Brunswick.

Further, Snowmobile- Motoneige NB are committed to work with the Department of Tourism, Heritage and Culture of New Brunswick to operate and manage a Centralized Grooming Hub at Mount Carleton Provincial Park.

Motion to accept MOU by Jim seconded by Marc.... Motion Carried

5.6) DTI Mapping Reconciliation Project

This project is ongoing and currently Kyle is waiting on request from Minister Green to have a staff person assigned.

5.7) Groomer Priority Funding list

Kyle presented final recommendations to establish new calculations establishing Priority Groomer Funding lists going forward.

Changes are enclosed and will be presented during this fall's Zone Meetings.

Greg moved that we accept the Groomer Priority list and the changes to policy GRM-005 as presented.

Seconded by MarcMotion Carried

5.8) Trail Maps-Complete

Kyle presented status on trail maps.

A review will continue to adopt a plan to include new sponsors and adopt new plans for map.

This may include deleting tier five sponsors and having tier four only. Further, placing different locations on one side of the map to better display content.

Kyle will report back when closer to printing the next map.

5.9) Trail Counters (Enclosure)

Kyle is currently finalizing plans to have locations drafted for trail counters including the eight additional.

This includes working with directors to gather their ideas for the location of new ones.

5.10) Anderson Bridge, Trail 42 & Morrissey Bridge Trail 589- Update (enclosure)
Discussion on this resulted in selecting the Anderson Bridge as the preferred choice. The Morrissey Bridge requires too much work.

It was motioned by Brad to proceed with the Anderson Bridge as preferred crossing pending more agreement.

6)OLD (Current) BUSINESS

6.1) GM Replacement- Update (In Camera)

Motion to go in camera by Marc

Discussion

Motion to leave in Camera by Marc.

6.2) Lawsuit update

Update included two ongoing cases that are currently in review at legal.

We will wait for further updates and subsequent action.

6.3) Online Permit Process Update

Board continues to pursue the sale of online passes.

This will not happen this season and is currently being worked on by Service NB.

We look forward to further updates and status to potential timing.

6.4) 40TH Anniversary

Anniversary will be promoted throughout the upcoming season. This will include special mention at special events and gatherings.

Special letterhead promoting the 40th anniversary was also created out of the office.

6.5) Club 39- Victoria County, Financial Aid for Bridges (Enclosure)

Mario Motioned to offer financial support to aid the repair of five bridges in Club 39 area.

A discussion resulting in potential cost may be very extensive and beyond current budgets.

It was agreed to deny this motion and inquire further to the extent of the damages.

Kyle was tasked to meet with Chris Stacey from Acadia Timber and potential

Government sources to review further support needed.

6.6) Club 70- Grand Lake, NB Power Funds.

Discussion related to repairs to trail 15 involving Bridge repair that included trail connecting Minto to Chipman resulted in agreement to address concern.

Jim motioned to release \$4750.00 from the NB Power funds to Club 70 to carry out necessary Bridge and Trail repairs.

This was seconded by Marc motion carried.

An ask was received from Grand Lake Snow Cruisers requesting Snowmobile NB to co-sign a loan for groomer repairs.

This was denied due to the board not supporting partnering in loans for repairs at this time.

Jim Motioned that Snowmobile NB create a loan to Club 70 of \$40,000.00 to repair the Piston Bully Groomer.

Club to repay from payouts to include \$2500.00 payments in December and June paid out. Interest to be determined. This was seconded by Brad....motion carried.

7) NEW BUSINESS

7.1) Pembroke Bridge – Provincial Trail 15 (Closure)

As a result of the trail damage and the safety hazard that currently exists, the trail will remain closed.

Greg will assist in creating and establishing a new route. It looks promising to soon have this resolved.

7.2) Groomer Fleet Insurance, Renewal- (Update)

FYI CGL insurance has been renewed.

The renewal comes in with a 10% increase from last year.

7.3) 2022 Trail Permits-Sample

Sample presented as an FYI showing new color for 2022 season.

7.4) Provincial Lottery- Sample

FYI on a sample presented for the 2022 season including the 40th logo.

7.5) Discussion Quad NB Registration increase.

Board will further discuss as Quad NB goes forward in attaining an increase.

Possible change in snowmobile license size to match the size of quad NB to be investigated

7.6) Autumn Zone Meeting Agenda (Enclosure)

Presentation of the upcoming agenda reviewed and determined all positive going forward. Clubs will be informed as to dates specific to them.

7.7) Club 29 – ASNO, Appeal of charge for late returned permits (Enclosure)

Ask included having a request from Club 29 to have an invoice for late trail permits to be reversed.

Brad motioned to have the invoice reversed as per to having returned permits submitted to office.

Seconded by Marc ...motion carried.

7.8) Joint Use Mapping Reconciliation **New**

Kyle reported work is ongoing in identifying areas/trails that are joint use.

Kyle is working closely with Vance from Quad NB ensuring clarity going forward on additional joint trail requests.

Further continued review of mapping to establish continued maintenance of joint use changes.

Currently we have an ask from Quad NB to have permission to share the JDI Trail in the St. Leonard area.

Mario motioned in supporting our MOU with Quad NB that we do not share a section of 10km JDI owned portion of trail 19 in the St Leonard area.

7.9) Club 42- Twin Rivers Registration

Discussion related to groomer registration resulted in it having to be registered.

If groomer is not registered club paid out will be held back.

7.10) Garmin (Enclosure)

It is determined more work and review is required for this file.

Kyle will remain in contact and report back on final details to including Garmin.

Date for next fall meeting to be confirmed by Janice and communicated.

Adjournment

Marc moved to adjourn meeting at 4:00 PM

Submitted by

Steve George

NBFSC Secretary