

SMNB Board of Director's meeting  
Friday, February 7th, 2025  
Grey Rock Casino, Edmundston, NB

1.	President André Yoston called the meeting to order at 1307 Present: Zone 1 Director, Treasurer: Mario Levasseur Zone 2 Director, Secretary: Linda Mann Zone 3 Director: Rene Benoit Zone 4 Director: Zarla Gorton Zone 5 Director: Ron Scott Zone 6 Director: André Melanson Zone 7 Director : Rick Sullivan Zone 8 Director, Vice President : Kevin Williams Past President: Brad Mann Executive Director: Ralph McBride Trail Manager: Kyle Good Office Manager: Janice Bragdon	Andre Y
2.	Additions to the Agenda: Item 8.7 ADM006. <b>Motion to accept the agenda: André M, Seconded by Kevin, all in favor</b>	Board
3.	Approval of Board's Last Meeting minutes November 23rd, 2024: <b>Motion made by Ron, seconded by René to accept minutes as presented, all in favor</b> December 5th, 2024: <b>Motion made by Kevin, Seconded by André M to accept minutes as presented, all in favor</b> January 7th, 2025: <b>Motion made by Zarla, Seconded by René to accept minutes as presented, all in favor.</b>	Linda
4.	President's Report(verbal): -Had a meeting with CCSO on January 21, 2025 with informal reports from all provinces, most are reporting decreased sales of passes. -Had a meeting with the new Tourism Minister that went well. They will meet again once we have our economic impact study and Business Plan done. -André also introduced Rick Sullivan as the new Zone Director for Zone 7.  <b>Motion was made by Mario and Seconded by André M to accept the President's Report as presented, all in favor</b>	André Y
5	Executive Director's Report: 5.1 Employee Handbook: Ralph has developed an Employee Handbook to help guide staff and the Board with the duties of each staff member etc. The Board suggested a change to the Probationary	Ralph

	<p>Period; instead of a 3 month Probationary Period, it will be 6 months.</p> <p><b>Motion was made by André M and seconded by René to accept the Employee Handbook with the change made. All in favor</b></p> <p>5.2 Crown Land and Trail Manager Agreements- Update: We have signed a 1 year extension to the current Crown Land agreement. There needs to be a few changes/updates done to the current agreements before signing a longer term deal.</p> <p>5.3 Business Plan / Economic Impact Study-Draft update: Gregor has the document almost finished, just needs a little more info before it is ready.</p> <p>5.4 Governance Model: 3 page document was provided to the Board, it briefly includes what we are, our mission statement, our organizational structure, roles of board members, President, staff, decision making processes and communication and accountability.</p> <p><b>Motion was made by Kevin and seconded by André M to accept this Governance Model as presented, all in favor</b></p> <p>5.5 Fraud complaint: will schedule a time to meet with the Woodstock PD to discuss this matter.</p> <p><b>Motion was made by Rick and seconded by Ron to accept the ED report as presented, all in favor.</b></p>	
6	<p>Treasurer’s Report:</p> <p>6.1-6.3 The Board was presented with the current Account Receivables, Profit and Loss Report, Restricted Cash Summaries.</p> <p>6.4 Groomer Funding Update: Restigouche Timber Trails was the last Club to accept groomer funding for the 2024 year, they currently have their application in to ACOA for approval.</p> <p>For the current year, 2025, the process will hopefully be streamlined, and offers/approvals will be done by April, which will align with the deadlines that the government would like to have.</p> <p><b>Motion was made by Kevin, and seconded by André M to accept the Treasurer’s Report as presented, all in favor</b></p>	Mario /Janice
7	<p>Trail Manager Report:</p> <p>7.1 Trail Checks Winter 2025: None done yet but Zone 1, 4, and 8 will be done first.</p> <p>7.2 Accidents: There was one fatality in the Chaleur area on a closed trail. There was a second fatality on Trail 869. Accident reports have been filed with our Insurance Company.</p> <p>7.3 Trail 17 Kedgwick to Moose Valley: there was a re-route of the trail due to logging but that is now complete and the trail will reopen in the normal location</p> <p>7.4 Green River Bridge Update: Permits have been all approved and a funding request has been sent to ACOA.</p> <p>7.5 Media Rides: Snowride.TV was based out of the Restigouche area,</p>	Kyle

	<p>Snowmobile TV was based out of Wilsons, Episode 11 with bonus segment in Episode 3 recapping all the reasons why you should come to New Brunswick to snowmobile.</p> <p>Chicks and Machines is coming the 2nd week of March</p> <p>7.6 Brighton Mountain Wind farm: Alternate route for the trail had some issues but has been fixed and is now being groomed.</p> <p>7.7 Equinox Sleigh has reached out about doing some promotional work next season, ties in with getting more families involved in the sport</p> <p><b>Motion was made by Mario, seconded by André M to accept the Trail Manager’s report as presented, all in favor</b></p>	
8	<p>Permanent Committee Reports:</p> <p><b>Motion was made to go “in camera” by René, seconded by Mario, all in favor</b></p> <p><b>Motion was made to come “out of camera” by Mario, seconded by René, all in favor</b></p> <p>8.1 Bylaws and Policy Committee: Will have final wording ready for March meeting</p> <p>Policy GOV-002 New policy to be looked at</p> <p>Article 23 – Update</p> <p>Article 32 – Update</p> <p>Article 33 – Update</p> <p>Article 53 – Update</p> <p>ADM-006 - \$500 Quote amount, this needs to be adjusted due to the increase in prices for everything since that price limit was set</p> <p><b>Motion was made by André M and seconded by René to accept the report as presented, all in favor</b></p> <p>8.2 Fundraising Committee : A few new sponsors have come on board : Driven, FXR, Soucy Trac</p> <p><b>Motion was made by Kevin, seconded by René to accept the report as presented, all in favor</b></p> <p>8.3 Trail Committee: <b>Motion was made by René, seconded by Ron</b> to increase the amount of funding offered to the Clubs for a new groomer from the current \$180,000 to \$270,000 and to fund 2 units per fiscal year to make it easier for the Club’s to afford the rising cost of the groomers. <b>All were in favor of the motion</b></p> <p>Ask from Club 75 tabled until next meeting in March</p> <p><b>Motion was made by Mario, seconded by Kevin to accept the Trail Report as presented, all in favor</b></p> <p>8.4 Nominating Committee: Would like to have a list of eligible voters available for when the elections are taking place</p> <p>8.5 HR Committee: Nothing to report</p> <p>8.6 Awards Committee:</p>	Board

	<p><b>-Motion was made by Linda, seconded by André M</b> to add a new award for next year that will focus on our youth members, less than 16 years of age. We need to start involving our youth in volunteering to hopefully grow our volunteer base for the future. <b>All in favor</b></p>	
9	<p>Old/Current Business</p> <p>9.1 New Trailer L&amp;M – Update: Tabled to March meeting</p> <p>9.2 Email accounts for Directors/President: All set up, most have logged on and set up passwords etc</p> <p>9.3 President’s Ride-Edmundston 2025 Update: Baker Lake and Moose Valley are the 2 routes, due to low snow the route to Grand Falls was not feasible.</p> <p>9.4 Public Safety Enforcement: Ralph has spoken to them, they are going to start patrolling more, and there will be no grace period for missing passes.</p>	
10	<p>New Business:</p> <p>10.1 Future Trade Shows 2025- tabled to March meeting</p> <p>10.2 Spring Zone meetings/ AGM Saturday</p> <p>-There will be no spring zone meetings but instead, on the Saturday before the AGM, there will be a meeting with the Board, staff and Presidents(or a chosen alternate) to have a meeting Saturday afternoon to discuss Bylaw changes, the Budget and other concerns. This will allow more time to study these important issues and not be so rushed during the AGM on Sunday. No vote will be held on Saturday, it will be for information purposes.</p> <p>10.3 Club Surveys- Still will be held in each zone</p> <p>10.4 Club 41 ASK- No seconder on the motion, nothing passed</p> <p>10.5 Groomer funding Program- Covered in Trail Committee Report</p> <p>10.6 Translation in board meetings: René asked to have the agenda etc translated to French also so it is easier for him. This will be done for the next meeting</p> <p>10.7 Honorary Members invite to AGM: The board is not in favor of this at this time due to the added cost of such an individual attending.</p>	
11	<p>Zone Reports: Most directors did not have anything to report but René asked for Kyle to look into rumors that the Inkerman Bridge was not going to be accessible for snowmobilers when it is rebuilt, it would only be open to foot traffic and bicycles. Kyle said he would reach out to the government to see what he could find out.</p> <p>1000 Mile Challenge: Letter was sent to the organizer from SMNB to show that we have reached out to the group to try and have an event that would work with our organization for the past few years.</p> <p>Rick motioned to have the meeting adjourned at 1632.</p>	

