

**SMNB Board of Director's Meeting Minutes**  
**Saturday, May 6, 2023**  
**Rodd Resort - Miramichi, N.B.**

**1. Call to Order**

Dave

*In attendance for this meeting:*

*Dave Garland, SMNB President*

*Mario Levasseur, Zone 1 Director*

*Brad Mann, Zone 2 Director*

*Ronald Lanteigne, Zone 3 Director*

*Greg Grant, Zone 4 Director / SMNB Treasurer*

*Marc Hannan, Zone 5 Director*

*Marcel Richard, Zone 6 Director*

*Stacey Noddin, Zone 7 Director*

*Steve George, Zone 8 Director / SMNB VP*

*Kyle Good, SMNB Trail Manager*

*Paul Robichaud, SMNB Executive Secretary*

*Dave called the meeting to order at 1203 hrs.*

**2. Additions to Agenda**

Board

*9.9 New Directors - Ronald*

**3. Approval of Agenda**

Board

***Marc moved to accept the Agenda as amended, seconded by Ronald. Motion Carried.***

**4. Approval of previous Board Minutes;**

- **March 18, 2023 (enclosure)**

*Paul said that the Draft Minutes had been circulated immediately after the March Board Meeting, and that only one omission was noted, and added to the master copy. **Ronald moved to adopt the March 18, 2023 Board Minutes as presented, seconded by Brad. Motion Carried***

**5. President's Annual Report (same as AGM Report) (ppt.)**

Dave

*Dave noted this would be the same as in the AGM package.*

**6. Trail Manager's Annual Report (same as AGM Report) (ppt.)**

Kyle

*As above*

**7. Treasurer's Report (same as AGM Report) (enclosures)**

Greg

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As above

**8. Old (Current) Business**

8.1 Annual 2023 Spring Zone Meetings – Observations

Kyle / Board

*Kyle noted that in general all zone meetings went well. The proposed trail permit increase was well accepted by most zones but one, who would support a lesser increase. There was some discussion on how this affects the proposal brought forward by the Kedgwick Club. Dave gave a briefing on how various clubs would be affected with the Kedgwick proposal, versus the recommended permit increase. Kyle presented the audited revenue numbers, from permit sales for the 21/22 season. Kyle noted all zone meetings were well attended. Dave spoke about the atmosphere at the zone meetings regarding thoughts on the proposed permit price increase. **Ronald moved to accept the Spring Zone Meeting Observations, as presented, seconded by Greg. Motion Carried.***

8.2 Annual 2023 Club Surveys - Observations

Kyle / Board

*Kyle noted some difficulty in clubs complying with the placement of hazard markers. **The guidelines will be reviewed at the next TC meeting.** Kyle went on to review the remaining club survey questions. Kyle spoke about the question dealing with **rental sled permits, which most responded that these should be daily permits. This will be referred to the TC for R & D.** Steve noted a similar situation with SMNB sleds being operated by invited guests. **Greg moved to accept the 2023 Club Survey Observations as presented, seconded by Mario. Motion Carried.***

8.3 Recognition of NBFSC's 2022-23 Corporate Partnerships &  
• 2023 Provincial Lottery, (same as AGM) **(ppt.)**

Mario

*Mario and Dave discussed the Corporate Partnerships / fund raising presentation for the AGM. Dave noted the 2 guest speakers scheduled for the AGM.*

8.4 NBFSC's 2023 Annual Award Winners

Stacey

*Stacey spoke about the nominations and winners of the various awards to be presented at the AGM.*

**9. New Business**

9.1 *Proposed* Trail Permit pricing for 2024 **(same as AGM)**

Board

*Dave spoke about the presentation and flow for the trail permit pricing motions.*

9.2 *Proposed* Operating Budget for 2024 **(same as AGM)**

Board

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*Greg presented his proposed operating budget for 2024 to be delivered at the AGM. Ronald spoke about the increase to the Antique category, which will be dealt with at the AGM.*

9.3 Guest Speakers at AGM

Dave

- Guests

*As previously noted.*

- Corporate Partners from 2023

*Mario listed the various corporate guests.*

- Matthew Derrah – Nicholson & Beaumont

9.4 Hands-On Groomer Training

Marc

*Marc asked about on-the-trail groomer training. Dave noted examples of experienced operators, who have offered to train new operators. Dave then spoke about the certification program for groomer operators being offered in Ontario. **The subject of groomer operator certification, to be forwarded to the Trail Committee, for R & D.***

9.5 Letter of Appeal Club 76 Riviere Verte

Mario

*Mario briefed the Board on a letter from Club 76 regarding the appeal for the late return of their lottery tickets. **Brad moved not to impose a fine on Club 76, seconded by Marc. Motion Carried. Greg and Ronald voted Nay.** More discussion followed on how to encourage clubs to meet their responsibilities of returning their tickets on time. **The appeal process to be reviewed, by the new Board.***

9.6 Groomer Funding Allowance

Dave

*Dave noted our Groomer funding allowance has been a success.*

9.7 Club 47 – Northern Lights ASK (sell/purchase groomer)

Greg

*Greg spoke about Club 47's request to sell/purchase another groomer. They are aware of their placement on the list, after the fact. No subsidized funding was / will be provided for this transaction. **Greg moved to allow Northern Lights Trailblazers (Club 47) to sell their John Deere 6125R, which they purchased with their own funding, and replace groomer with their own funding. Place the new groomer on the funding list in its proper place for what it is. Seconded by Ronald. Motion Carried Unanimously.***

9.8 Increase to the TIFF

Dave

*Dave spoke about the increase to the TIFF, which applies to SMNB and Quad NB. Kyle reviewed the effects this will have towards our groomer funding, including the current pricing*

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*for various groomer units. **Marcel moved pending funding of increase of the TIFF Fund, the split would be \$180,000.00 for new and \$90,000.00 for refurbished. Seconded by Ronald. Motion Carried Unanimously.***

9.9 New Directors - Ronald

*Ronald spoke about new Directors' requirement for mentoring, in what is a new world for a club volunteer, who has never been exposed at the provincial level. He suggested a mentoring process overseen by an experienced or retired Director. Dave noted the experiences we've had in the past with new Directors, and that we can certainly improve, and that perhaps the previous (outgoing) zone director could sit in on the orientation, by providing zone specific history. Dave suggested tabling this item, or voting the issue. Marc, when asked, did support the concept. **Ronald moved that outgoing Director(s) be given the opportunity to sit with the new Director, at the June Board Meeting. Seconded by Steve. Motion Carried Unanimously.***

**10. Permanent Committee Reports**

- By-Laws & Policy Committee (see AGM Agenda) Ronald  
*Ronald will be presenting proposed amendments.*
- Fund Raising Committee (see AGM Agenda) Mario  
*Mario to present at the AGM.*
- Trail Committee (see AGM Agenda) Marcel
- Nominating Committee (see AGM Agenda) Marc
- Human Resources Committee (see AGM Agenda) Steve  
*Written report previously submitted for the AGM.*

**11. Recognize Retiring Directors / Officers** Dave

*Dave discussed some of the outgoing positions on the Board. He also discussed the renewal of our AGM venue, for the future beginning in 2024.*

**Marc moved to go in camera at 1458.  
Marc moved to come out of camera at 1511.**

**12. Scheduled & proposed Dates of the next Board of Director's Meetings** Board

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June 23-25 - Location TBA  
Sept. 16 - Location TBA  
Nov. 18 – Location TBA

**13. Adjournment**

Board

***Ronald moved to adjourn at 1512.***

*Submitted by: Paul J. Robichaud, SMNB Executive Secretary*

DRAFT