

OCTOBER, 2019
MAILOUT TO ALL CLUBS

DISCRIPTION	REPLY	DEADLINE
Packing Slip	YES	OCTOBER 31, 2019
Club Membership List		
Trail Permit Prices		
Trail Permit Sale Locations	YES	NOVEMBER 1, 2019
Lottery Tickets / Posters / Policy	YES	MARCH 1, 2020
Map Distribution		
President's Ride	YES	JANUARY 27, 2020
Policy Changes		
Policy Changes cont.		
Courier Charges		
Biteharder		
Winter Bivver		
Contact Lists		

OCTOBRE, 2019
CORRESPONDANCE AUX CLUBS

DISCRIPTION	RÉPONSE	DATE LIMITE
Bordeau d'emballage avec permis	OUI	31 OCTOBRE, 2019
Liste des membres de club		
Prix des Permis de sentier		
Postes de ventes des permis de sentiers	OUI	1 NOVEMBRE, 2019
Billets / Affiches / Politique – de loterie	OUI	1 MARS, 2020
Cartes des sentiers		
Randonnée des Présidents	OUI	27 JANVIER, 2020
Mises a jours politiques		
Mises a jours politiques suite		
Frais de messageries		
Biteharder		
Winter Bivver		
Listes de personnes – ressources (contacts)		



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The New Brunswick Federation
of Snowmobile Clubs

www.nbfsc.com

La Fédération des Clubs
de Motoneige du Nouveau-Brunswick

147, chemin Houlton Road | Unit/Unité B | Woodstock, NB E7M 1Y4

Tel: 506.325.2625 | Fax: 506.325.2627 | Email: info@nbfsc.com

October, 2019

To: NBFSC Member Clubs
Re: Trail Permit Prices for 2019-2020

At the Annual General Meeting in Miramichi on May 05, 2019, club delegates voted on and adopted the following price structure for Trail Permits for the 2019-2020 season:

Permit Type	Price on or before Dec. 15/19	Price after Dec. 15/19
Seasonal	\$185.00 before HST	\$265.00 before HST
Dealer	\$185.00 before HST	\$265.00 before HST
Late Season	N/A	\$185.00 before HST
Antique Classic	\$60.00 before HST \$105.00 before HST	\$60.00 before HST \$105.00 before HST
Family 1 & 2 Family 3, 4, etc...	\$185.00 each before HST \$105.00 each before HST	\$265.00 each before HST \$105.00 each before HST
200 CC	\$105.00 each before HST	\$105.00 each before HST
Replacement	\$20.00 – HST included	\$20.00 – HST included
One-Day	\$40.00 – HST included	\$40.00 HST included
Three-Day	\$80.00 – HST included	\$80.00 – HST included
Seven-Day	\$125.00 – HST included	\$125.00 – HST included


If you have any questions about these permits or the price structure, please feel free to contact the office.

Regards,

Ross Antworth
Ross Antworth

General Manager - The New Brunswick Federation of Snowmobile Clubs Inc.

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October, 2019

To: N.B.F.S.C. Member Clubs

Re: Lottery Tickets / Lottery Posters
Lottery Policy ADM-005

Your order of Lottery Tickets is included in this package. Your order will be either the minimum sales requirement of 50 tickets, or the quantity ordered at the 2019 Annual Club Survey if more than 50 tickets. If your allotment of tickets or posters is not as you require, please advise the NBFSC office immediately.

The draw date of the 2020 Lottery will be March 16, 2020. Therefore, you are required to return all of your sold tickets to the NBFSC Office no later than March 01, 2020.

Please see the Lottery Policy ADM-005 (attached) for details.

Please direct any questions to your Zone Director.

Regards,

Ross Antworth
General Manager
The New Brunswick Federation of Snowmobile Clubs Inc.

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NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

ADM-005

LOTTERY

I. GENERAL

As a means of raising funds for both the Federation and its member clubs, the Federation shall annually conduct a lottery. The purpose of this policy is to establish the procedures under which this lottery is conducted.

II. PRIZES

The General Manager, in conjunction with the Board of Directors shall establish the list of prizes. Manufacturers shall be contacted regarding donations of snowmobiles and merchandise. Cash prizes may be derived from the pool of lottery income.

III. DATE OF THE DRAW

The date of the draw for prizes shall be made at the discretion of the Board of Directors.

IV. LOTTERY LICENSE AND PRINTING OF TICKETS

Once the prize list has been established, the General Manager shall apply to the Province for a lottery license before tickets are printed.

V. PRICING

Clubs will purchase lottery tickets at \$10.00 each. Credits will be applied after the lottery draw date. Credits will be as follows.

1-800 tickets sold	\$7.00 credit per sold ticket returned.
801 and over tickets sold	\$8.00 credit per sold ticket returned.
Unsold tickets	\$10.00 credit per unsold ticket.

VI. MINIMUM SALES REQUIREMENTS

All member clubs must sell a minimum of 50 lottery tickets each snowmobile season. No club shall purchase lottery tickets on behalf of the club's name.

Date of Last Change: March 24, 2012

**NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS
POLICY STATEMENT**

ADM-005

LOTTERY cont'

VII. RETURN OF TICKETS

Clubs are required to return all sold tickets to the Federation office no later than **fourteen (14) days before the draw date**. Lottery tickets sent back after the return date will incur a penalty against the club's Payouts.

VIII. ANNOUNCEMENT OF WINNERS

Announcement of winners will be made in provincial newspapers.

IX. PRIZE FOR TOP SALES

The club which sells the most lotto tickets will be awarded a prize valued at \$1000.00.

X. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of Last Change: March 24, 2012



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September, 2019

To: All Member Clubs
Re: Provincial Maps 2020

Dear Clubs,

Please remember that accuracy is always and continues to be very important and these changes are collected all year long and reflect in September's annual Map. Changes annually need to be submitted to me no later than July 1st. Local trail location changes can be defined by club, but provincial trail location changes must be approved by NBFSC Board of Directors.

The map allowance per club is based on the club survey question "how many provincial maps needed". This helps both Lisa and I annually calculate the amount of maps we should order along with a few other factors that play a role in the count. The NBFSC office always has plenty of extras on hand so if more are needed during the season please simply ask by way of phone, email, or fax.

Besides the NBFSC Clubs, Provincial Trail Maps are also distributed by the NBFSC Office to the following locations:

- 1) All Service New Brunswick outlets in the Province
- 2) All Snowmobile Dealerships in the Province
- 3) All NBFSC Corporate Partners
- 4) Annual Snowmobile Shows in Quebec & Maine.



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We trust that you will find these maps helpful, please have a look at them from a Tourist's perspective and consider if there are any changes that would make their trip planning easier. Remember to submit any changes to me before July 1, 2020 in order for them to be reflected on the 2021 edition, I welcome your input.

Regards,

Kyle Good

Trail Manager

NBFSC

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MIRAMICHI





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October, 2019

To: NBFSC Club Presidents

Re: 2020 Annual NBFSC President's Ride

The Annual NBFSC President's Ride has been confirmed for February 7 & 8, 2020.

Each of our 50-Member Club Presidents (or alternate) is invited on this ride at no charge, and can **bring another guest with them to this event, at the guest's cost.** The rules around your ability to bring another guest, ie volunteer, spouse or friend is contingent on the following rules being adhered to:

1. All (additional) guests attending must be registered by Monday, January 27, 2020.
2. All (additional) guests must prepay for their expenses for the President's Ride weekend by Monday, January 27, 2020.
3. Costs for additional guests are;
 - a. Shared room with Club President is \$255.00 taxes in.
 - b. Private room is \$375.00, taxes in.
4. Staff are not allowed to make any exceptions for the Club President's guests, confirmations or costs.



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Here are the itinerary details of the 2020 ride:

When: Friday and Saturday, February 7 & 8, 2020

Where: Rodd River Resort, Miramichi (NBFSC Zone 5)

What : (you need to bring): bring your snowmobile and your riding gear. Snowmobiles full of fuel before departure, please.

Who : The following individuals will be offered an invitation to future President's Rides:

- ◆ **The sitting Presidents (or alternates) of all member clubs of the Federation. ***
- ◆ **A single guest of the sitting Club President (as explained above).**
- ◆ **The sitting Directors of the Federation.**
- ◆ **The Past Presidents of the Federation.**
- ◆ **The sitting President, Vice-President and immediate Past President of the Federation.**
- ◆ **NBFSC Award recipients from the previous season.**

* Club Presidents, if unable to attend, may appoint their Vice-President or past President as first alternates. The President may also appoint an individual from the club they deem deserving, but the appointment must be a member of that club. Therefore no more than one representative per club is to be invited unless they fall into one of the other categories of invitation.

Everyone invited will be the guest of the Federation in 2020.

Why: so you can enjoy your hard work and that of your fellow Club President's.

All eligible participants are asked to complete the enclosed registration form as soon as possible. Riders will be asked to share rooms with their fellow club Presidents. You may indicate your preference for a roommate. All of your expenses except personal incidentals and liquor are included in the hospitality of the weekend.

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The Agenda for the weekend looks like this:

1. Friday: @ 7: 00 pm. Meet and Greet and Welcome. Snacks only provided.
(on Friday, you can check in any time after 3 PM, credit card and picture ID is required)
2. Saturday: @ 7:00 am. Breakfast provided. Itinerary for President's Ride.
Saturday: @ 9:00 am. Group leaders and Club Presidents depart hotel.
Saturday: @ Noon approximately, fuel stop & lunch on the trail. (Fuel provided.)
Saturday: @ 5:00 pm. Arrival back at hotel.
Saturday: @ 7:00 pm. Dinner and recognition of NBFSC Club Presidents.
3. Sunday: Depart for home at your leisure. (check out is by 11:00 AM)

Any questions regarding the 2020 Annual President's Ride should be forwarded to the office.

Regards,

Ross Antworth
General Manager
The New Brunswick Federation of Snowmobile Clubs Inc.

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CLUB

RETURN BY JANUARY 27, 2020
PRESIDENT'S RIDE
FEBRUARY 7-8, 2020

Club Name :

President, Vice President or
other Participant:

*Chosen Roommate :
(another Club Representative)

Food Allergies :

Phone Number where we can
reach you:
(Please do not indicate "on file".)

Fax back to NBFSC office at 506-325-2627 or email info@nbfsc.com.

Club President's Signature : _____

***Everyone invited will be asked to share accommodations with another club representative. The NBFSC Office will assign roommates for those who do not indicate their choice.**



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ENTREPRISES PARTENAIRES 2019-2020





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GUEST

RETURN BY JANUARY 27, 2020

PRESIDENT'S RIDE

FEBRUARY 7-8, 2020

Member Club :

Paying Guest : (1 per Club)

*Chosen Roommate :
(another Club Representative)

Food Allergies

Phone Number where we can
reach you:
(Please do not indicate "on file".)

Payment :

Shared room with Club President is \$255.00 taxes in.
Private room is \$375.00, taxes in.

Credit Card: Exp. Date: _____

Card # _____

Fax back to NBFSC office at 506-325-2627 or email info@nbfsc.com.

Participant's Signature : _____

*** The NBFSC Office will assign roommates for those who do not indicate their choice.**

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October, 2019

To: NBFSC Member Clubs
Re: NBFSC Policy Updates

Dear Club,

Attached please find the following updates to your copy of the NBFSC Policy Statements. These policies were voted on and accepted by the NBFSC Board of Directors at the June 22, 2019 Board Meeting and are effective immediately.

- 1) CLB-001 Club's Attendance and Documentation Responsibilities
(Addition of attendance to Groomer Operator Training under Annual Events)
- 2) GRM-002 Allowable number of Trail Groomers per Club, per KM of Trail
(Appendix to this policy is updated yearly)
- 3) TRL-010 Addition One-Way Trail Mileage
(New Policy)
- 4) GRM-004 Purchase & Sale of all Groomers
(New Policy)

If you have any questions regarding these policies, please contact your Zone Director or the office.

Regards,

Ross Antworth
Ross Antworth
General Manager, NBFSC

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NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

CLB-001

CLUB'S ATTENDANCE AND DOCUMENTATION RESPONSIBILITIES

I. GENERAL: The NBFSC Board of Directors, through the staff has developed over the Federation's history a number of 'Annual Events' that were developed and are delivered to the member clubs to improve the Mission of the NBFSC.

II. PURPOSE: The purpose of this operating policy is to first, encourage all member clubs to participate in the annual events hosted by the Federation's Board of Directors, second, increase attendance province-wide, third, improve communications and comprehension and last, financially reward those member clubs who meet all the terms and conditions in a season (annually). Additionally; to encourage member clubs to submit all required Annual NBFSC Documentation on or before May 31st., annually.

III. ANNUAL EVENTS:

1. Club's Trail Signage Installation Training (minimum 2 attendees)
2. Autumn (Board of Director's) Zone Meetings (minimum 2 attendees)
3. NBFSC-DNR Lease Consultation Meetings (minimum 1 attendee)
4. Club's Groomer Operator Training (minimum 2 attendees)
5. Spring (Board of Director's) Zone Meetings (minimum 2 attendees)
6. Club's Annual Survey (minimum 1 attendee)
7. Federation's, Annual General Meeting (minimum 2 attendees)

IV. ANNUAL DOCUMENTATION:

1. NBFSC Annual Club Agreement; TRL-001.
2. NBFSC Annual Financial Report; CLB-002.
3. NBFSC Annual Club Directors list.
4. NBFSC Annual Club Survey.

V. PROCESS/EVENTS: At each annual event the participants from each member club will be required to print and signature their name to an NBFSC attendance form for the event being held. The member club's representatives must stay during the entire annual event.

VI. PROCESS / DOCUMENTS: all four (4) documents are to be first ready for the member club's Annual Survey "meeting" held in April annually, or second to be postmarked no later than May 31st, annually.

Date of last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

CLB-001

CLUB'S ATTENDANCE AND
DOCUMENTATION RESPONSIBILITIES cont.

VI. TERMS & CONDITIONS:

1. All member clubs must send the minimum number of attendees indicated under **III. ANNUAL EVENTS.**
2. All attendees must register on the NBFSC attendance form.
3. Six of the seven annual events must be attended as outlined in **III. ANNUAL EVENTS.**
4. Zone Directors qualify as an attendee for their home club.
5. Three of the four documents outlined in **IV. ANNUAL DOCUMENTATION** must be received (postmarked) by May 31st to qualify for the Club's share of the financial reward.

VII. COMPLIANCE / REWARDS: Compliance will be calculated before the Federation's year end, June 30th, annually. Member clubs who have met all the terms and conditions will receive a financial reward, over and above the Club Payouts (TRL-001).

Financial rewards will be established by the Member Clubs in the Federation's annual Budget, approved at the NBFSC A.G.M. Member Clubs will receive their financial rewards at the Club's annual Sign Installation Training. Each member club's Zone Director or staff (if the Zone Director is not present) will hand the rewards out, in person at the event.

VIII. PAYMENT: Payment will be in the form of a cheque, approved by the Federation's Board of Directors in conjunction with this operating policy and the current season's Operating Budget. All member Clubs will receive an identical financial reward.

IX. ASSUMPTION / CONDITION: The NBFSC Board of Directors expects and requires all member clubs to abide by the *Annual NBFSC / Club Agreement*. Clubs who fail to adhere to the *Annual NBFSC / Club Agreement* and/or NBFSC General By-Laws are placing at risk, their future membership in the Federation.

X. APPEALS: There will be no appeal process for this policy.

XI. POLICY REVIEW: This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

GRM-002

**ALLOWABLE NUMBER OF TRAIL GROOMERS
PER CLUB, PER KILOMETER OF TRAIL cont.**

APPENDIX

Recommendation on 1 groomer/club/150km of trail					17-Jun-19
Club Name	KM Trail	Current Fleet	Recom. Fleet	Variance	
Club Motoneige de Memramcook	16	1	1	0	No Funding should amalgamate
Cap-Pele	24	1	1	0	
North Shore	40	1	1	0	
Carleton Borderview	46	1	1	0	
Club Motoneige Ours Polaires	61	1	1	0	
Safari 2000	64	1	1	0	
Rogersville	70	1	1	0	
Millville Snowhawks	77	2	1	1	maintain 1 groomer
Nackawic Sno-Drifters	86	3	1	2	<i>should amalgamate</i>
SuperVillage Trail Blazers	100	1	1	0	maintain 1 groomer
Baie St. Anne	106	1	1	0	
Keswick River	109	2	1	1	
Club Motoneige de St. Quentin	111	1	1	0	
Rexton	114	1	1	0	
Mountain View	114	1	1	0	
St. Antoine	114	1	1	0	
Nashwaak Valley	140	1	1	0	
Aberdeen	118	1	1	0	
Charlotte County	123	2	1	1	
Club Motoneige de Kedgwick	130	1	1	0	
Canterbury Meductic Fosterville	131	1	1	0	
Restigouche Snowmobile Club	138	1	1	0	
Fredericton	142	2	1	1	

Date of Last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

GRM-002

**ALLOWABLE NUMBER OF TRAIL GROOMERS
PER CLUB, PER KILOMETER OF TRAIL cont.**

APPENDIX cont.

Recommendation on 1 groomer/club/150km of trail					17-Jun-19
Club Name	KM Trail	Current Fleet	Recom. Fleet	Variance	
St. Croix Ridge Runners	150	2	2	0	
Neguac	151	1	2	-1	
Club Motoneige Nord-Est	153	1	2	-1	
Sackville Snow Drifters	153	1	2	-1	
Twin Rivers	153	1	2	-1	
Caribou Snowdrifters	162	2	2	0	
Club Motoneige Chaleur	162	2	2	0	
Oromocto River Valley	161	2	2	0	
Bouctouche / Ste. Marie	164	1	2	-1	
Club Motoneigiste du Nord	169	1	2	-1	maintain 2 groomers
Mad-Vic	176	1	2	-1	
Northern Lights	183	2	2	0	
ASNO	204	2	2	0	
Woodstock Trailmakers	199	2	2	0	
Restigouche Timber Trails	201	3	2	1	
Club Motoneige Peninsule Acadienne	204	3	2	1	
Fundy Trailriders	209	2	2	0	
Victoria County	221	1	2	-1	
Southwest Snowmobilers	225	2	2	0	
Green River Snowmobile Club	236	1	2	-1	
Millstream Valley	270	2	2	0	
Goshen	282	2	2	0	
Miramichi Snow-Goers	290	2	2	0	
Nepisiquit Sport Lodge	290	3	2	1	
Miramichi Valley	319	3	2	1	
Grand Lake Snow Cruisers	275	1	3	-2	maintain 3 groomers
SENBSA	360	4	3	1	
Totals:		79	79	43633	

Date of Last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

TRL-010

ADDITIONAL ONE-WAY TRAIL MILEAGE

I. GENERAL:

NBFSC continuously looks for ways to improve snowmobile trails, via the Member Clubs, and always strives to provide all NBFSC Trail Permit holders with snowmobile trails that are maintained to minimum guidelines, primarily regarding trail grooming (TRL-004) and trail signage (TRL-009).

This operating policy will help facilitate the importance of being able to maintain clubs' current allotment of one-way trail and maintain policies TRL-004 and TRL-009. Member clubs must apply in writing 14 days before a Board of Directors meeting for approval.

II. DEFINITIONS

For the purposes of this Operating Policy, the NBFSC Board of Directors today and in the future will determine if applications for additional trail to your current one-way mileage is feasible.

III. GRANDFATHER CLAUSE

All current Member Clubs in the NBFSC will have their current (as of June 22, 2019) trail mileage allotment locked in time. Thus Member Clubs who are deemed to have an excess of kilometers of trails, will not be affected. These Member Club's may continue to operate excess kilometers of trail knowing that policies TRL-004 (no appeals) and TRL-009 will be in effect and monitored closely by NBFSC staff.

IV. MEASUREMENT OF TRAILS

The NBFSC will annually update the total number of kilometers of one-way trails and provide an appendix to Operating Policy GRM-002. Snowmobile trails are defined as both NBFSC Provincial Trails and NBFSC Local Trails.

V. CRITERIA (application in writing to BOD must include)

- Clear indication of where the trail begins and where it ends. NBFSC Trail Manager will assist with mapping.
- Provide proof of all land use agreements of private lands.
- If the proposed trail is on Crown Lands, approval from the BOD is required before it can go before one of the pre-planned Provincial Trail Planning Committee meetings held 4 times a year with Department of Energy Resource Development (ERD).
- Indicate the reason for additional trails? I.E. Services, trail connection, other?
- How many additional km will this add to your current total allotment?
- What work is required prior to this trail becoming an operational managed trail?
- If approved, member club must receive a trail number from the NBFSC Trail Manager.

Date of last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

TRL-010

ADDITIONAL ONE-WAY TRAIL MILEAGE

V. POLICY ADHERANCE

- Member clubs who add trails without approval from the Board of directors will have their annual grooming hours reduced proven by the GPS tracking units.
- Member clubs who add trails without approval from the Board of directors will not be eligible for provincial groomer grants.
- Member clubs who add trails without approval from the Board of directors risk their membership in the NBFSC.

VI. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

GRM-004

PURCHASE AND SALE OF TRAIL GROOMERS

I. GENERAL

Member Clubs accepted by the NBFSC are expected to obtain and maintain at least one Trail Groomer and Drag. GRM-002 appendix authorizes maximum numbers of groomers per club to be recognized.

II. PURPOSE

For the purposes of this Operating Policy, the NBFSC Board of Directors will determine the approval of all purchases and/or sales of any groomer bought with assistance of a financial grant. Refer to GRM-003 for the policy around financial deposits. The NBFSC Board of Director's will determine what equipment qualifies as a Trail Groomer or Drag.

III. CRITERIA (in no priority)

- All purchases and sales of trail groomers must have NBFSC Board of Directors approval.
- All requests must go through your zone director **14 days** prior to BOD meeting
- Additional groomers cannot be added to your fleet without the Board of Directors written consent.
- All requests for purchasing a **replacement trail groomer** must include in writing the reasoning and the year, make, model and serial number of the equipment being requested.
- All requests for a **sale of a trail groomer** must include in writing the reasoning and the year, make, model and serial number of the equipment being requested.
- All requests for **purchasing additional trail groomers** must include in writing the reasoning and the year, make, model and serial number.
- All new/used replacement trail groomer purchases approved by your BOD will be added to our trail groomer inventory list and groomer priority list as it pertains to GRM-002.
- All new/used additional trail groomer purchases approved by your BOD will be added to our inventory list, but not the trail groomer funding list.
- Trail Groomers classed as a "Prototype" cannot be purchased at any time as an addition or replacement to your fleet. A "Prototype" will not be recognized by the NBFSC on the groomer inventory list nor the groomer funding list.
- Any used piece of equipment purchased to be included in the trail groomer funding list will be listed as the current year of purchase with 0 hours.
- Please consult with your zone director for meeting dates as they are subject to change.

Date of Last Change: June 22, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

GRM-004

PURCHASE AND SALE OF TRAIL GROOMERS

IV. CONTROLS

- The NBFSC requires and the Member Club agree that all trail groomers are to be equipped with electronic tracking systems, approved by the NBFSC Board of Directors.
- The Member Club agrees that if Trail Grooming Equipment is to be utilized for the maintenance of any other activities, i.e. ATV trails or non motorized winter trails, then the Member Club shall notify the NBFSC in advance of any purchase of equipment and NBFSC shall decide if the grants are to be made available in those circumstances.
- The NBFSC Member Club agrees to this condition; no Member Club who has acquired a Groomer and/or Drag with the assistance of a government grant from the NBFSC or directly from the Government of New Brunswick or Canada may sell, dispose, trade or otherwise transfer the equipment after purchase without the prior written approval of the NBFSC Board of Directors at any time.

V. POLICY ADHERANCE

If a member club does not abide by this policy and/or receive written permission from current board of directors, the trail grooming equipment obtained will not be recognized on the NBFSC groomer inventory list or the NBFSC groomer funding list. The equipment will also not receive any funding or be credited hours towards your 5-year rolling average of any Club Payout.

VI. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of Last Change: June 22, 2019



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October, 2019

To: NBFSC Member Clubs
Re: NBFSC Policy Updates cont.


Dear Club,

Attached please find the following updates to your copy of the NBFSC Policy Statements. These policies were voted on and accepted by the NBFSC Board of Directors at the October 19, 2019 Board Meeting and are effective immediately.

- 1) CLB-004 Club's Requests for Financial Assistance (New Policy)
- 2) CLB-005 Club's Appeals of NBFSC Board of Director's Decisions (New Policy)

If you have any questions regarding these policies, please contact your Zone Director or the office.

Regards,


Ross Antworth
General Manager, NBFSC

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ENTREPRISES PARTENAIRES 2019-2020



NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

CLB-004

CLUB'S REQUESTS FOR FINANCIAL ASSISTANCE

I. GENERAL

To provide a process for member clubs to submit specific outlined financial requests to the provincial Board of Directors. All requests are received in the context that the decision requested is best for the entire provincial trail system. Thus these financial requests / decisions will strive to attain fairness, not necessarily equality amongst all Member Clubs of the NBFSC and will be considered as *exceptions* when granted by the Board of Directors.

II. FINANCIAL REQUEST CONSIDERATIONS:

- There are no extra funds available to any Board of Director's outside of the approved Operating Budget until the Federation's annual Audited Financial Statements are completed each fiscal year.
- Any club's financial request will be regarded as an "*Exception*" and if the request is approved by the Board of Director's the Director's decision will be shared and distributed amongst all other member clubs immediately after the decision.
- The five scheduled annual Club Payouts are budgeted currently to distribute 100% of all revenues received in a NBFSC fiscal year – after fixed expenses - to the member clubs on the Club Payout formulas agreed to at historical AGM's of the NBFSC.
- Therefore any club's financial request can only come from past NBFSC Retained Earnings... or potentially create a financial deficit in the year the *Exception* is granted.

III. WHAT IS ELIGIBLE FOR A FINANCIAL REQUEST:

- Trail Groomer Loans.
- Trail Maintenance; Off-Season only.

IV. REQUEST RESPONSIBILITIES

– CLUB:

1. Must submit financial request one month (30 days) prior to next scheduled NBFSC BOD meeting completely.
2. Must submit their financial request through their Club's Zone Director (who will present the request on their Member Clubs behalf) – not Staff.
3. Must submit their financial request in writing, for entire Board of Director's distribution at the Board Meeting.

Date of Last Change: October 19, 2019

**NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS
POLICY STATEMENT**

CLB-004

CLUB'S REQUESTS FOR FINANCIAL ASSISTANCE cont.

– Staff:

1. Will include the current NBFSC Operating Policy of the Board if relevant.
2. Will include NBFSC correspondence to or from the Board if relevant.
3. Will include any additional written correspondence related to the Club's appeal – not provided by the Club.

V. SUBMISSIONS TO THE BOARD MUST ALSO INCLUDE

- CLUB:

- Club's most previous financial year end statements for last 3 years.
- Club's record of financial investments held.
- Club's NB Corporation's Business #:
- Club's HST #:
- Club's last 12 months of Banking Account Statements.
- Club's written Land-Owner permission (if applicable to \$\$ request).
- Club's other funding partners showing partners commitments in writing.
- Club's own fundraising efforts and results for the year prior to request.
- List of Club's Executive (including any Vacancies) and contact information of each.

- STAFF

- Club's record of their 4 or (5) Annual Club Payouts received in the last 3 years – seasons.
- Club # and incorporated Name.
- Club's kilometers of one-way trails (as of April last fiscal year).
- Club's Grooming Hour records for most recent 5 seasons.
- Club's number of and record of all Trail Groomers;
 - Groomer #1/ Groomer #2 / ect.
- Club's most recent Groomer M.O.U. signatures with NBFSC
- Club's Mapping (if relevant)
- Club's annual compliance with Operating Policies;
 - TRL – 001 (Club Agreement)
 - TRL – 004 (Grooming Guidelines)
 - TRL – 009 (Trail Checks & Signage Guidelines)

Date of Last Change: October 19, 2019

**NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS
POLICY STATEMENT**

CLB-004

CLUB'S REQUESTS FOR FINANCIAL ASSISTANCE cont.

VI. APPEALS:

- Clubs whose financial requests are denied may not be appealed to the Board in the future by the Club who was denied.
- Clubs whose financial requests are awarded (*exceptions*) may have their successful financial award appealed to the Board Directors by any and all of the other member clubs of the NBFSC within one calendar year.

VII. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of Last Change: October 19, 2019

NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS POLICY STATEMENT

CLB-005 CLUB'S APPEALS OF NBFSC BOARD OF DIRECTOR'S DECISIONS

I. GENERAL

To provide a process and set of responsibilities for member clubs to appeal decisions of the Board of Directors that a member club feels may have been made in error, without sufficient information or that the club disagrees with.

II. EXCLUSIONS:

- The annual **Operating NBFSC Budget** cannot be appealed. It is adopted annually at the AGM, by the majority of all Member Clubs delegates; therefore no single Club may appeal what funds are in or not within a NBFSC Operating Budget, in a season.
- The **General By-Laws of the NBFSC** cannot be appealed. They are adopted at AGM's by the majority of all Member Clubs delegates; therefore no single Club may appeal what is in the NBFSC General By-Laws, in season, only with due process followed at an AGM.
- Any motion of an **Annual General Meeting** cannot be appealed. Decisions rendered by motions at an AGM are by the majority of all Member Clubs delegates therefore no single Club may appeal these decisions in season, only with due process followed prior to and at another AGM could a previous decision be overturned.

III. ELIGIBLE APPEALS:

1. Operating Policies that are Eligible for an Appeal
 - ADM-009 / Club's Accident & Insurance Deductible Responsibilities
 - DIR-003 / Director's Code of Conduct
 - TRL-001 / Annual Club Agreement - Club Payouts
 - TRL-004 / Trail Guidelines – (*Trail Grooming Guidelines*)
 - TRL-009 / Club's Trail Checks - Signage Guidelines
2. All appeals must be submitted by the Member Club no later than the 2nd consecutive Board of Director's scheduled meeting after the original decision was adopted.
3. A second appeal will not be accepted or permitted for the same original adopted motion.

Date of Last Change: October 19, 2019

**NEW BRUNSWICK FEDERATION OF SNOWMOBILE CLUBS
POLICY STATEMENT**

CLB-005

**CLUB'S APPEALS OF NBFSC BOARD OF DIRECTOR'S
DECISIONS cont.**

IV. APPEAL RESPONSIBILITIES:

Club

1. Must submit their appeal one month (30 days) prior to next scheduled NBFSC BOD meeting.
2. Must submit their appeal through their Club's Zone Director (who will present the appeal on their Member Clubs behalf) – not Staff.
3. Must submit their appeal in writing, for entire Board of Director's distribution at the Board Meeting.

Staff

1. Will include the Board of Director's original motion adopted by the Board historically that has created the appeal.
2. Will include the current NBFSC Operating Policy of the Board if relevant.
3. Will include NBFSC correspondence to or from the Board if relevant.
4. Will include any additional written correspondence related to the Club's appeal – not provided by the Club.

V. APPEAL REQUESTS & SUBMISSIONS TO THE BOARD MUST INCLUDE:

- Club's rationale why the original BOD decision should be reversed.
- Club's rationale why a reversal of the BOD's decision is in the best interests of the other 49 Member Clubs

VI. APPEALS THAT ARE FINANCIAL IN NATURE – REFER TO OPERATING POLICY #CLB -004

VII. DENIED ORIGINAL APPEALS / SECOND APPEALS:

- A Club's appeal that is denied is not eligible for a second appeal.

VIII. POLICY REVIEW

This policy shall be reviewed annually and revised at the discretion of the Board of Directors.

Date of Last Change: October 19, 2019



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October, 2019

To: N.B.F.S.C. Member Clubs

Re: Courier Charges

In regards to Midland Courier, there is some information that we would like to pass on to you to save you money.

- 1) In general, it costs more to delivery to a private residence versus a business address. The amount ranges between \$5.00-\$10.00.
- 2) If there is no one home at a residence when they try to deliver a package, they will attempt to deliver up to 3 times, and they charge the NBFSC for each attempt.

Keep this in mind for the courier address you provide for us to send you packages, as well as the courier address you provide for your sign orders to be delivered. If there is someone in your club who works at a local business who could sign for packages, that would be a better option than home delivery.

Regards,

Janice Bragdon
Office Manager
The New Brunswick Federation of Snowmobile Clubs Inc.

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BITEHARDER

BETTER TRACTION * BETTER TRAILS

(MEILLEURE TRACTION – MEILLEURS SENTIERS)

DÉTAILS DU PROGRAMME – 1er SEPTEMBRE 2019

Le programme de **BITEHARDER**, intitulé « Meilleure traction – Meilleurs sentiers » (**Better Traction – Better Trails**) est un partenariat entre « **BITEHARDER** » et les associations/fédérations des états et des provinces, dans le but d'atteindre deux buts :

- * MOTONEIGE PLUS SÉCURITAIRE (réduire le nombre d'accidents et de décès que l'on voit à chaque saison)
- * PLUS DE FINANCEMENT POUR DES SENTIERS AMÉLIORÉS

Issue de la nécessité d'une performance de traction reproductible qui assure un meilleur maniement et une meilleure sécurité, la ligne complète de lisses au carbure et d'outils pour aiguiser les clous est devenue largement reconnue pour sa capacité de fournir aux motoneigistes une méthode simple et rentable de rester bien « affûtés » durant toute la saison. Avec trois brevets domestiques et deux au niveau international, les produits **BITEHARDER** sont les seuls outils d'affûtage de traction au carbure pour motoneiges qui soient disponibles aux consommateurs.

FONCTIONNEMENT DU PROGRAMME :

Responsabilités des associations/fédérations/clubs :

Promouvoir auprès de leurs membres/détenteurs de permis de sentiers les avantages d'une traction affûtée en utilisant les produits **BITEHARDER** par l'entremise de rencontres avec les clubs, de publications, de publicité, de courriels éclairs, des médias sociaux et de programmes de sécurité.

Responsabilités de **BITEHARDER**:

Fournir tout le matériel de promotion, y compris le contenu écrit, des graphismes pour les publications, de la publicité, des courriels éclairs, des médias sociaux, du contenu de vidéos par l'entremise du canal YouTube de **BITEHARDER**, ainsi que des échantillons de produits.

D'où viennent les sommes données :

BITEHARDER redonne à la province ou à l'état participant 10 % de chaque vente, qui est commandée via notre site web Biteharder.com, sur Amazon.com, sur Amazon.ca et Walmart Marketplace. Ces sites en ligne sont là d'où viennent 96 % de nos ventes. La moyenne par vente en ligne pour la saison 2018/2019 fut de $88,85$ \$ (US).

Comment nous faisons en sorte pour que ce programme soit gagnant-gagnant pour tout le monde: En bref, le plus grand sera l'effort de promotion consacré à ce programme, le plus grand seront les résultats pour des motoneigistes conduisant sur une « **meilleure traction** », et le plus gros seront les montants de fonds redonnés pour de « **meilleurs sentiers** ».

Tout le monde chez **BITEHARDER** est engagé à travailler ensemble pour offrir un scénario gagnant-gagnant pour l'amélioration du sport de la motoneige.

BT*2

Newfoundland's Premier Snowmobile & Culinary Festival



Feb. 14- 15, 2020 Grand Falls - Windsor, NL

- *Trail Mix with Gourmet Lunch
- * Foragers Feast (5 course dinner)
- * Bivver Givver Dance with entertainment

For the full schedule & to buy tickets visit
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for more information call 709-489-0450



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N.B.F.S.C. DIRECTORS 2019-2020

<p>N.B.F.S.C. President – Scott Ralston 108 Culbert Dr. Woodstock, NB E7M 1N9 Tel 328-3365 Email : scott.b.ralston@gmail.com</p>	
<p>Director, Zone 1 Mario Levasseur 11 rue Denis St-Jacques, NB E7B 1E9 Tel / Fax : 740-7612 Email : mariolevasseur@greyrock-casino.com</p>	<p>Director, Zone 2 Steven Callaghan 78 St. Patrick St. Atholville, NB, E3N 4C3 Tel 789-9334 Email : steven.callaghan.svm@icloud.com</p>
<p>Director, Zone 3 / Vice President Ronald Lanteigne 56 rue Mazerole Caraquet, NB E1W 1B6 Tel 724-0640 Email : ronlant@nb.sympatico.ca</p>	<p>Director, Zone 4 Greg Grant 259 Route 555 Bedell, NB E7M 4M7 Tel 328-7535 Email : greg.grant@rogers.com</p>
<p>Director, Zone 5 Marc Hannan 1265 Johnson Ave. Bathurst, NB E2A 3T4 Tel 544-5445 Email: hanns@nbnet.nb.ca</p>	<p>Director, Zone 6 Marcel Richard 374 ch. Cote Ste. Anne Ste. Anne, NB, E4S 1M3 Tel 743-7652 Email: mrichard@barichard.ca</p>

October, 2019

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N.B.F.S.C. DIRECTORS 2019-2020 cont.

<p>Director, Zone 7</p> <p>Jim Connors 20 Grenville Lane Saint John, NB E2M 7M7 Tel 721-1848 Email: james.connors@gnb.ca</p>		<p>Director, Zone 8</p> <p>Steven George 48 Aldridge Dr. Quispamsis, NB E2E 6G2 Tel 643-0476 Email: sgeorge106@gmail.com</p>
<p>N.B.F.S.C. Secretary</p> <p>Paul J. Robichaud 151 Coates Mills South Rd Ste Marie de Kent, NB E4S 1P2 Tel 743-1999 Email : jprobichaud@me.com</p>		<p>N.B.F.S.C. Treasurer</p> <p>Yves Cormier 69 rue Francois, Suite 202 Edmundston, NB E3V 1E5 Tel 736-9777 Email : cyves@cormiercormier.ca</p>

October, 2019

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N.B.F.S.C. Committee Contacts 2019-2020

Officers

Scott Ralston – President
Ronald Lanteigne – Vice President
Yves Cormier – Treasurer
Paul J. Robichaud – Secretary

Committees

By-Laws & Policy Committee Chair – Ronald Lanteigne
Fund Raising Committee Chair – Mario Levasseur
Trail Committee Co-Chairs – Paul J. Robichaud & Greg Grant
Nominating Committee Chair – Marc Hannan
Human Resources Committee Chair – Paul J. Robichaud
Awards (Honourary Members) Chair – Jim Connors

As of October 2019

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PERSONNEL

ROSS ANTWORTH
GENERAL MANAGER

JANICE BRAGDON
OFFICE MANAGER

KYLE GOOD
TRAIL MANAGER

LISA MACDOUGALL
ADMINISTRATIVE ASSISTANT

As of October, 2019

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